

**MINUTES**  
**FINANCE/PERSONNEL SUBCOMMITTEE**

January 28, 2020

**CALL TO ORDER**

The regular meeting of the Finance/Personnel Subcommittee of the City of Highland was called to order at 5:15 p.m. at the Upright Conference Room, 27215 Base Line, Highland, California.

**ROLL CALL**

Present: McCallon, Timmer

Absent: None

**ITEMS**

1. Review Minutes of January 6, 2020 Meeting
  - Minutes were approved as submitted
  
2. 2020 Development Impact Fees (DIF) Annual Update
  - Recommendation is for Approval of across the board 3.6% increase based on California Department of General Services California Construction Cost Index
  - Recommendation is for Staff to present to City Council a proposal from consultant to update the Development Impact Fee (DIF) study
  
3. LOR Geotechnical Services Proposal approval of \$15,000 for the Bledsoe Creek Outlet Repair, City Project No. sdr17001
  - \$15,000 contract approved

**ADJOURN**

There being no further business the meeting was adjourned at 5:50 p.m.

*Submitted by:*

*Approved by:*

  
Elena Rodriguez, Administrative Assistant III

  
Subcommittee Member