

**MINUTES  
REDEVELOPMENT AGENCY AND CITY COUNCIL  
REGULAR MEETING  
JANUARY 26, 2010 - 6:00 p.m.**

**CALL TO ORDER**

The regular meeting of the City Council and Redevelopment Agency of the City of Highland was called to order at 6:01 p.m. by Mayor Lilburn at the Donahue Council Chambers, 27215 Base Line, Highland, California.

The invocation was given by Reverend Jason Barker of Immanuel Baptist Church and the Pledge of Allegiance was led by Boy Scout Troop 226.

**ROLL CALL**

Present: Jones, McCallon, Scott, Timmer, Mayor Lilburn  
Absent: None

**SPECIAL PRESENTATIONS**

Mayor Lilburn presented Mike Hassan of Armada Towing with a Community Spirit Award for the continued support in our community.

**COMMUNITY INPUT**

Mr. Don Yerton stated he is the owner of a building on Palm Avenue and for the past few years he has been trying to renovate it. He has received an administrative citation regarding the condition of his building. He does not plan on opening it to the public but to use it for storage only as there is no electricity. He would like the city's assistance in helping him beautify the building.

Mayor Lilburn stated Community Development Director Jaquess will make contact with Mr. Yerton to assist him with this item.

**CITY COUNCIL/REDEVELOPMENT AGENCY CONSENT CALENDAR**

**A MOTION** was made by Mayor Pro Tem Jones, seconded by Councilman Timmer, to approve the consent calendar as submitted. Motion carried on a roll call vote, 5-0.

1. Waive the Reading of All Ordinances  
Waived the reading of all Ordinances in their entirety and read by title only.
2. Minutes – December 8, 2009 RDA Regular Meeting  
Approved Minutes as submitted.

3. Warrant Register  
Approved Warrant Register No. 497 for January 26, 2010, in the amount of \$465,280.06 and Payroll of \$98,947.18.
4. Treasurer's Report for December  
Received and filed Treasurer's Reports for December 2009.
5. Sixteenth (16<sup>th</sup>) Annual Highland Community Trails Day Event  
Approved Saturday, June 5, 2010, as the date for the sixteenth (16<sup>th</sup>) Annual Highland Community Trails Day Event and the use of the trails systems located at the easterly terminus of Base Line adjacent to Plunge Creek and the Red Hill Tract.
6. Fraud in the Workplace Policy/Procedures  
Adopted the Fraud in the Workplace Policy/Procedures.

#### **CITY COUNCIL/REDEVELOPMENT AGENCY PUBLIC HEARING**

No public hearing

#### **CITY COUNCIL/REDEVELOPMENT AGENCY LEGISLATIVE**

7. Proposal to Discontinue the Police Department's Motor Officer Program and Replace with a Patrol Car Designed for Traffic Enforcement as well as a Vehicle for the MET Team

City Manager Hughes gave a brief review of the staff report.

**A MOTION** was made by Mayor Pro Tem Jones, seconded by Councilwoman Scott, to approve the request to discontinue the Police Department's Motor Officer Program and replace with a patrol car designed for traffic enforcement as well as a vehicle for the MET Team. Motion carried, 5-0.

8. The City Council's Consideration of the Conceptual Design for the Proposed Highland Town Center Sign on Base Line. The Sign is Proposed as Part of the City's Base Line Beautification Project.

Community Development Director Jaquess gave a brief review of the staff report. The design will consist of brick pilasters on the side of the road with an arched cover. The changes are the disks for the lettering of City of Highland. One of the advantages is it will allow the words City of Highland on both sides of the arch. The banner would hang in the middle by brackets and cables.

Councilman Timmer stated his concern is we will still have a banner which flops around in the wind. He would like to ensure this will not happen and the banner will be secured.

**A MOTION** was made by Mayor Pro Tem Jones, seconded by Councilwoman Scott, to incorporate Council's comments and continue with the revised Conceptual Design for the proposed Highland Town Center Sign. Motion carried, 5-0.

9. Community Trails Patch Program

Community Development Director Jaquess gave a brief review of the staff report.

Ms. Margaret Wright stated she would like to inquire if the patches could be tried as a pilot program. Her main concern is the funds being depleted.

Community Development Director Jaquess stated the direction of the committee was that the patches would be sold at the price of \$10.00 at Trails Events and at the Citrus Harvest Festival as well as City Hall.

Councilwoman Scott asked who will be able to purchase the patches. Will the citizens be able to purchase the patches? She also has a concern with the fact the purchase of the patches will deplete the funds in the account.

Community Development Director Jaquess stated yes, they will be available for the public to purchase.

**A MOTION** was made by Mayor Pro Tem Jones, seconded by Councilman McCallon, to approve the expenditure of \$603.75 for the purchasing of 75 Community Trails Patches, which will be sold to promote the City of Highland's Multi-Use Trail's System. Motion carried, 4-1, with Councilwoman Scott dissenting.

10. California Statewide Local Streets and Road Needs Assessment

City Engineer Wong gave a brief review of the staff report.

**A MOTION** was made by Councilman McCallon, seconded by Councilwoman Scott, to adopt Resolution No. 2010-001 supporting the findings of the California Statewide Local Streets and Roads Needs Assessment. Motion carried, 5-0.

RESOLUTION NO. 2010-001

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,  
CALIFORNIA, SUPPORTING THE FINDINGS OF THE CALIFORNIA  
STATEWIDE LOCAL STREETS AND ROADS NEEDS ASSESSMENT

11. Update on SANBAG, SCAG, Omnitrans, Work Program and Regional/Legislative Issues/Development Issues/Subcommittees/AB 1234 Updates

Councilman McCallon stated he has been attending SCAG's Southern California National Freight Gateway Collaboration in Los Angeles. Several action items were discussed and they will have future meetings regarding this issue. He also attended the League of California Cities Mayor and Council Members academy in Sacramento and it was well attended by other cities.

12. San Bernardino International Airport Authority and IVDA

None

**ANNOUNCEMENTS**

None

**CLOSED SESSION**

None

**ADJOURN**

There being no further business, Mayor Lilburn adjourned the meeting at 6:43 p.m.

Submitted by:

Approved by:

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Betty Hughes, CMC  
City Clerk

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Penny Lilburn  
Mayor