

**MINUTES
CITY COUNCIL REGULAR MEETING
DECEMBER 13, 2016**

CALL TO ORDER

The regular meeting of the City Council of the City of Highland was called to order at 6:00 p.m. by Mayor McCallon at the Donahue Council Chambers, 27215 Base Line, Highland, California.

The invocation was given by Pastor Rob Zinn, Immanuel Baptist Church, and the Pledge of Allegiance was led by Councilman Racadio.

ROLL CALL

Present: Lilburn, McCallon, Racadio, Scott, Timmer
Absent: None

REPORT FROM CLOSED SESSION

No reportable action to report

SPECIAL PRESENTATIONS

None

PUBLIC COMMENT

None

CANVASS OF ELECTION RETURNS

1. Resolution No. 2016-064 Certifying the Results of the General Municipal Election Held on November 8, 2016

Mr. Fred Yauger spoke regarding his appreciation for the service provided to the City by Councilman Racadio and Councilwoman Scott.

City Clerk Hughes gave a brief review of the staff report.

A MOTION was made by Councilman Racadio, seconded by Councilwoman Scott, to adopt Resolution No. 2016-064 reciting the facts of the November 8, 2016 General Municipal Election held in the City of Highland. Motion carried, 5-0.

RESOLUTION NO. 2016-064
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, RECITING THE FACT OF THE GENERAL MUNICIPAL
ELECTION HELD ON NOVEMBER 8, 2016, DECLARING THE RESULT AND
SUCH OTHER MATTERS AS PROVIDED BY LAW

SPECIAL PRESENTATION

Mr. Camille Bahri spoke regarding his appreciation for the service provided to the City by Councilman Racadio and Councilwoman Scott.

Captain Tony DeCecio presented Councilman Racadio and Councilwoman Scott with a plaque in appreciation for their service to the community.

Mr. Mario Herrera, Representative for Assemblyman Steinorth, presented Councilman Racadio and Councilwoman Scott with a plaque in appreciation for their service to the community.

Ms. Gayle Covey, Representative for Supervisor Ramos, presented Councilman Racadio and Councilwoman Scott with a plaque in appreciation for their service to the community.

SWEARING IN OF NEWLY ELECTED COUNCIL MEMBERS

City Clerk Hughes swore in the following newly elected council members:

Jesse Chavez
Penny Lilburn
Larry McCallon
Anaeli Solano
John Timmer

2. Appointment of Mayor and Mayor Pro Tem for 2016/17

City Clerk Hughes opened the floor for nominations for the appointment of Mayor for 2016/2017.

Mayor McCallon nominated Penny Lilburn.

Councilman Timmer seconded the nomination.

City Clerk Hughes called for any other nominations. Seeing none, the floor is now closed for nominations.

City Clerk Hughes called for the vote in favor of Penny Lilburn for Mayor.

Penny Lilburn received a unanimous vote.

Mayor Lilburn opened the floor for nominations for the appointment of Mayor Pro Tem for 2016/2017.

Councilman Timmer nominated Larry McCallon.

Mayor Lilburn called for any other nominations. Seeing none, the floor is now closed for nominations.

Mayor Lilburn called for the vote in favor of Larry McCallon for Mayor Pro Tem.

Larry McCallon received a unanimous vote.

Council took a brief recess at 6:36 p.m.

Council resumed regular session at 6:45 p.m.

3. Membership on Various Council Subcommittees, Ad Hoc and Agency Organizations

A MOTION was made by Mayor Pro Tem McCallon, seconded by Councilman Chavez, to approve newly assigned memberships on various Council Committees, Agency Appointments and to disband the following Ad Hoc Committees: East Highland Ranch Open Space, Voting Districts, Public Safety Tax and Harmony Project. Motion carried, 5-0.

Subcommittees

Community Day of Service	Lilburn, Solano
Finance/Personnel	McCallon, Timmer
Legislative	Chavez, Solano
Public Facilities	Lilburn, Timmer
Public Safety	Lilburn, McCallon
Public Works	McCallon, Timmer

Agency Appointments

Omnitrans	Lilburn, Alt- McCallon
SANBAG	McCallon, Alt-Lilburn
SBIAA	Lilburn, Alt-McCallon
SBVMWD Advisory Committee	Chavez, Alt-Timmer
SCAG	McCallon, Alt-Lilburn
Santa Ana River Wash Area Coordinated Planning	
Activities Committee	Timmer, Alt-Chavez
Solid Waste Task Force	Morgan, Alt-Lilburn

Staff Agency Appointments

Gangs & Drug Task Force	Chief of Police
PARSAC	Dantuono, Alt-Hughes

City Attorney Steele stated for the record, the reason being for the disbandment of the Ad Hoc Committees is the work for those committees is now finished on each one of those subjects. There is no need to keep a committee in existence.

CITY COUNCIL CONSENT CALENDAR

A MOTION was made by Councilman Timmer, seconded by Mayor Pro Tem McCallon, to approve the consent calendar as submitted. Motion carried on a roll call vote, 5-0.

4. Waive the Reading of All Ordinances
Waived the reading of all Ordinances in their entirety and read by title only.
5. Minutes – November 22, 2016 City Council Regular Meeting
Approved the Minutes as submitted.
6. Warrant Register
Approved Warrant Register No. 636 for December 13, 2016, in the amount of \$1,132,300.65 and Payroll of \$76,629.09.
7. Treasurer's Report for October 2016
Received and filed Treasurer's Report for October 2016.

CITY COUNCIL PUBLIC HEARING

No public hearing.

CITY COUNCIL LEGISLATIVE

8. Second Reading of Ordinance No. 412 Amending the Residential Rental Enhancement Program and Business License Regulations (MCA-16-002)

Community Development Director Mainez gave a brief review of the staff report.

A MOTION was made by Councilman Timmer, seconded by Mayor Pro Tem McCallon, to conduct a second reading of Ordinance No. 412 amending Chapter 15.52 (Residential Rental Enhancement Program) of Title 15 (Building and Construction) of the City of Highland Municipal Code to include a provision for property owner self-certification along with other amendments designed to streamline the program process, and to amend Chapter 5.04 (Business License General) of Title 5 (Business Licenses and Regulations) of the Highland Municipal Code to include a revocation and appeals process for the residential rental properties (MCA-16-002). Motion carried, 5-0.

City Clerk Hughes introduced Ordinance No. 412:

ORDINANCE NO. 412
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
HIGHLAND, CALIFORNIA, AMENDING CHAPTER 15.52
(RESIDENTIAL RENTAL ENHANCEMENT PROGRAM) OF TITLE 15
(BUILDINGS AND CONSTRUCTION) AND AMENDING CHAPTER 5.04
(BUSINESS LICENSES GENERALLY) OF TITLE 5 (BUSINESS LICENSES
AND REGULATIONS) OF THE HIGHLAND MUNICIPAL CODE (MCA-16-002)

which title was read.

9. Construction Management Services Proposal/Willdan Engineering West Highland Bikeways Infrastructure and Pavement Improvements on Base Line (Project No. str14001)

Public Works Director/City Engineer Wong gave a brief review of the staff report.

A MOTION was made by Mayor Pro Tem McCallon, seconded by Councilwoman Solano, to:

1. Approve a proposal from Willdan Engineering to provide construction management services for the West Highland Bikeways Infrastructure and Pavement Improvements on Base Line Project; and
 2. Authorize the City Manager to approve contract amendments up to 10% of the proposal amount. Motion carried, 5-0.
10. Bid Award – Bid No. 2016-06, “West Highland Bikeways Infrastructure and Pavement Improvements on Base Line” (Project No. str14001)

Public Works Director/City Engineer Wong gave a brief review of the staff report.

A MOTION was made by Councilman Timmer, seconded by Mayor Pro Tem McCallon, to award the construction contract for Bid No. 2016-06, “West Highland Bikeways Infrastructure and Pavement Improvements on Base Line (Project No. str14001)” in the amount of \$2,919,000.00 to the responsive low bidder, Hardy & Harper, Inc. Motion carried, 5-0.

11. Bid Award – Bid No. 2016-03, “Base Line/5th Street/Greenspot Road Corridors and Five Corridors Traffic Signal Coordination Improvements” (Project No. sig14001)

Public Works Director/City Engineer Wong gave a brief review of the staff report.

A MOTION was made by Mayor Pro Tem McCallon, seconded by Mayor Lilburn, to award the construction contract for Bid No. 2016-03, “Base Line/5th Street/Greenspot Road Corridors and Five Corridors Traffic Signal Coordination Improvements (Project No. sig14001)” in the amount of \$214,726.00 to the responsive low bidder, Elecnor Belco Electric, Inc. Motion carried, 5-0.

12. Authorization to Submit Claim for TDA Article 3 Funds

Public Works Director/City Engineer Wong gave a brief review of the staff report.

A MOTION was made by Councilman Timmer, seconded by Mayor Pro Tem McCallon, to:

1. Adopt Resolution No. 2016-065 authorizing submittal of a claim to SANBAG for TDA Article 3 funds for six projects; and
 2. Authorize the Public Works Director/City Engineer and the Director of Administrative Services/City Treasurer to execute the claim documents.
- Motion carried, 5-0.

RESOLUTION NO. 2016-065
RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND
AUTHORIZING SUBMITTAL OF A CLAIM TO SANBAG FOR
TDA ARTICLE 3 FUNDS FOR SIX PROJECTS

13. Update on SANBAG, SCAG, Omnitrans, Work Program and Regional/Legislative Issues/Development Issues/Subcommittees/AB 1234 Updates

None

14. San Bernardino International Airport Authority and IVDA

Mayor Lilburn provided a brief update on the current events for the San Bernardino International Airport Authority and IVDA.

ANOUNCEMENTS

December 27

Dark – No City Council Meeting

CLOSED SESSION

None

ADJOURN

There being no further business, Mayor Lilburn adjourned the meeting at 7:16 p.m. in memory of Greg Rippetoe.

Submitted By:

Approved By:

Betty Hughes, MMC
City Clerk

Penny Lilburn
Mayor