

**MINUTES  
CITY COUNCIL REGULAR MEETING  
AUGUST 8, 2017**

**CALL TO ORDER**

The regular meeting of the City Council of the City of Highland was called to order at 6:00 p.m. by Mayor Lilburn at the Donahue Council Chambers, 27215 Base Line, Highland, California.

The invocation was given by Mayor Pro Tem McCallon, and the Pledge of Allegiance was led by Councilwoman Solano.

**ROLL CALL**

Present: Chavez, Lilburn, McCallon, Solano, Timmer  
Absent: None

**REPORT FROM CLOSED SESSION**

No meeting.

**SPECIAL PRESENTATIONS**

Captain Sam Fisk introduced himself to the City Council as the new Captain serving the Highland Sheriff's Station.

Mayor Lilburn presented a Proclamation to Mr. Perry Mecate for his retirement and dedicated service to the community of Highland.

Ms. Kimberley Zuniga, Representative for Assemblyman Steinorth, also presented a Proclamation to Mr. Perry Mecate for his dedicated service to the community of Highland.

**PUBLIC COMMENT**

None

## CITY COUNCIL CONSENT CALENDAR

Mr. Patrick Sandford spoke regarding Item #5 on the consent calendar stating his appreciation for the grant easement at the intersection of Base Line and Tuolumne Lane.

**A MOTION** was made by Councilman Timmer, seconded by Councilwoman Solano, to approve the consent calendar as submitted with Mayor Lilburn abstaining from Item #7. Motion carried on a roll call vote, 5-0.

1. Waive the Reading of All Ordinances  
Waived the reading of all Ordinances in their entirety and read by title only.
2. Minutes – June 27, 2017 City Council Regular Meeting  
Approved the Minutes as submitted.
3. Warrant Register  
Approved Warrant Register No. 649 for August 8, 2017, in the amount of \$4,299,332.94 and Payroll of \$256,097.16.
4. Treasurer's Report for June 2017  
Received and filed Treasurer's Report for June 2017.
5. Grant of Easement – Base Line/Tuolumne Lane Improvements (Project No. str16001)
  1. Accepted the Grant of Easement for the Base Line/Tuolumne Lane Improvements Project from East Highlands Ranch Master Homeowners Association; and
  2. Directed the City Clerk to record the Grant of Easement.
6. Easement Acceptance/Tract 16448 (Greenspot 13, Inc.)
  1. Accepted the Grant of Easement for road purposes; and
  2. Directed the City Clerk to record the Grant of Easement.
7. Community Development Block Grant (CDBG) Subrecipient Contract between the City of Highland and Highland District Council on Aging, Inc., to Provide for Senior Services, Transportation Services and Senior Visitation to Low- and Moderate-Income Seniors  
Approved the contract and authorized execution by the Community Development Director.
8. Revised Agreement with San Manuel and IVDA – EDA Grant Application for 3rd Street/5th Street Corridor Improvement Project  
Approved the revised agreement with San Manuel Band of Mission Indians and Inland Valley Development Agency regarding implementation of the 3rd Street/5th Street Corridor Improvement Project.

## CITY COUNCIL PUBLIC HEARING

No public hearing.

## CITY COUNCIL LEGISLATIVE

9. Second Reading of Ordinance No. 416 to Amend the City's Official Zoning Map for a 6.4 Acre Parcel, Changing the Zoning Designation from Open Space to Single-Family (R-1-20,000) District (AC 016-001)

**A MOTION** was made by Mayor Pro Tem McCallon, seconded by Councilwoman Solano, to conduct a second reading of Ordinance No. 416 to amend the City's Official Zoning Map for a 6.4 acre parcel changing the zoning designation from Open Space to Single-Family (R-1-20,000) District (ZC 016-001). Motion carried, 5-0.

City Clerk Hughes introduced Ordinance No. 416:

ORDINANCE NO. 416  
AN ORDINANCE OF THE CITY OF HIGHLAND, CALIFORNIA, AMENDING  
THE CITY'S OFFICIAL ZONING MAP RELATED TO A 6.4 ACRES PARCEL,  
LOCATED AT THE WESTERN TERMINUS OF COCHRANE STREET (APN NO.  
0297-011-36), FROM OPEN SPACE TO SINGLE-FAMILY (R-1-20,000)  
DISTRICT (ZONE CHANGE ZC 016-001)

which title was read.

10. Designation of Voting Delegate and Alternate for the Annual Conference to be Held September 13-15, 2017, in Sacramento

**A MOTION** was made by Mayor Pro Tem McCallon, seconded by Mayor Lilburn, to appoint Councilman Chavez as the Primary Voting Delegate and Councilwoman Solano as the Alternate Voting Delegate for the Annual Conference to be held September 13-15, 2017, in Sacramento. Motion carried, 5-0.

11. Updates on LAFCO, Omnitrans, SBCOG, SBCTA, SBIAA, SBVMWD, SCAG, SCAQMD, Work Program, Regional/Legislative Issues, Development Issues, Subcommittees and AB 1234/Council Member District Updates

Councilman Timmer stated he, along with Councilman Chavez and Councilwoman Solano, attended National Night Out on August 1.

**ANNOUNCEMENTS**

August 22

Smart & Final Groundbreaking Ceremony

**CLOSED SESSION**

None

**ADJOURN**

Mayor Lilburn adjourned the meeting at 6:28 p.m.

Mayor Lilburn reopened the meeting at 6:28 p.m. for public comment.

**PUBLIC COMMENT**

Ms. Nanczi Greenwood spoke regarding her nonprofit business, 4 Paws and A Cause, and the need for pet vouchers in the community.

**ADJOURN**

There being no further business, Mayor Lilburn adjourned the meeting at 6:31 p.m. in memory of Ray Castillo, Gary Ponder, Bob A. Samsel and Brent Witham.

Submitted By:

Approved By:

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Betty Hughes, MMC  
City Clerk

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Penny Lilburn  
Mayor