

**MINUTES  
CITY COUNCIL REGULAR MEETING  
OCTOBER 10, 2017**

**CALL TO ORDER**

The regular meeting of the City Council of the City of Highland was called to order at 6:00 p.m. by Mayor Lilburn at the Donahue Council Chambers, 27215 Base Line, Highland, California.

The invocation was given by Pastor Willie Hicks, Harvest Care Church, and the Pledge of Allegiance was led by Mayor Pro Tem McCallon.

**ROLL CALL**

Present: Chavez, Lilburn, McCallon, Solano, Timmer  
Absent: None

**REPORT FROM CLOSED SESSION**

No meeting.

**SPECIAL PRESENTATIONS**

None

**PUBLIC COMMENT**

Ms. Nanczi Greenwood spoke about constructing a no-kill animal shelter in the City of Highland.

**CITY COUNCIL CONSENT CALENDAR**

**A MOTION** was made by Councilwoman Solano, seconded by Councilman Timmer, to approve the consent calendar as submitted. Motion carried on a roll call vote, 5-0.

1. Waive the Reading of All Ordinances  
Waived the reading of all Ordinances in their entirety and read by title only.
2. Minutes – September 26, 2017 City Council Regular Meeting  
Approved the Minutes as submitted.
3. Warrant Register  
Approved Warrant Register No. 653 for October 10, 2017, in the amount of \$1,105,085.18 and Payroll of \$77,130.87.

4. Claim Consideration – Cecil Bradley and Matthew Bradley  
Rejected claim.

#### **CITY COUNCIL PUBLIC HEARING**

No public hearing.

#### **CITY COUNCIL LEGISLATIVE**

5. Consideration of Proposals for the City's Tow Rotation Program Period Beginning January 1, 2018, and Ending December 31, 2019

**A MOTION** was made by Mayor Pro Tem McCallon, seconded by Councilwoman Solano, to review the proposals from the Tow Operators/Companies and award contracts to participate in the City's Tow Rotation Program and authorize the Mayor to execute the necessary agreements. Motion carried, 5-0.

6. Second Reading of Ordinance No. 419 Approving Zone Change ZC-17-001; a Change from Single-Family Residential (R-1) to Office Professional (OP) for Ten (10) Parcels on Approximately 7.15 Acres

**A MOTION** was made by Councilman Timmer, seconded by Mayor Pro Tem McCallon, to conduct a second reading of Ordinance No. 419 amending the City's Official Zoning Map. Motion carried, 5-0.

City Clerk Hughes introduced Ordinance No. 419:

AN ORDINANCE OF THE CITY OF HIGHLAND, CALIFORNIA, AMENDING THE CITY'S OFFICIAL ZONING MAP RELATED TO TEN (10) PARCELS, APPROXIMATELY 7.15 ACRES LOCATED ON THE EASTERN SIDE OF PALM AVENUE, BETWEEN BASE LINE AND NORWOOD STREET (APN NOS. 1201-011-02, 03, 04, 05 & 06; 1201-021-01, 02, 03, 04 & 05), FROM R-1 SINGLE-FAMILY RESIDENTIAL TO OFFICE PROFESSIONAL (OP) DISTRICT (ZONE CHANGE (ZC 017-001)

which title was read.

7. Bid Award – Bid No. 2017-04, “Construction of New Traffic Signal at Palm Avenue & Cypress Street” (Project No. sig15001)

Director of Public Works/City Engineer Wong gave a brief review of the staff report.

City Attorney Steele stated just to be clear, the collection would still be the same amount. Even though there is a bond amount out there, all we are entitled to is the difference between the low bid and the second low bid. So the dollar amount is the same whichever way we proceed.

**A MOTION** was made by Mayor Pro Tem McCallon, seconded by Councilwoman Solano, to:

1. Accept Steiny Electric Company, lowest bidder’s refusal to execute the contract for Bid No. 2017-04, “Construction of New Traffic Signal at Palm Avenue & Cypress Street”;
2. Accept payment in the amount of \$6,409 from Steiny Electric Company and return their 10% bid bond; and
3. Award the construction contract to the second lowest bidder, California Professional Engineering, in the amount of \$233,013.00. Motion carried, 5-0.

8. Professional Services Agreement with HDR, Inc., for Engineering Services for Victoria Avenue Improvement Project (Project No. str17002)

Principal Project Manager Barton gave a brief review of the staff report.

**A MOTION** was made by Councilwoman Solano, seconded by Mayor Lilburn, to:

1. Approve the Professional Services Agreement with HDR, Inc., to provide engineering services for Victoria Avenue Improvement Project;
2. Authorize the Mayor to sign the agreement; and
3. Authorize the City Manager to approve contract amendments up to 10% of the contract amount. Motion carried, 5-0.

9. Appoint One Member of the Public to the Public Nuisance Hearing Board

City Clerk Hughes gave a brief review of the staff report and opened the floor for nominations.

Councilman Timmer nominated Chris Racadio.

City Clerk Hughes called for any other nominations. Seeing none, closed the floor and called for the vote.

Mr. Chris Racadio received five ayes and was appointed to the Public Nuisance Hearing Board.

10. Updates on LAFCO, Omnitrans, SBCOG, SBCTA, SBIAA, SBVMWD, SCAG, SCAQMD, Work Program, Regional/Legislative Issues, Development Issues, Subcommittees and AB 1234/Council Member District Updates

Director of Public Works/City Engineer Wong gave a brief update regarding the Victoria Avenue Interchange project.

## **ANNOUNCEMENTS**

October 24  
October 28

City Council Meeting – Canceled  
Discover Highland Night

## **CLOSED SESSION**

None

## **ADJOURN**

There being no further business, Mayor Lilburn adjourned the meeting at 6:30 p.m. in memory of Douglas Clark, Jack Dooley, Patricia Gilbreath and Pat Mahoney.

Submitted By:

Approved By:

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Betty Hughes, MMC  
City Clerk

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Penny Lilburn  
Mayor