

**MINUTES  
CITY COUNCIL REGULAR MEETING  
DECEMBER 12, 2017**

**CALL TO ORDER**

The regular meeting of the City Council of the City of Highland was called to order at 6:00 p.m. by Mayor Lilburn at the Donahue Council Chambers, 27215 Base Line, Highland, California.

The invocation was given by Pastor Albert Aguilar, Cornerstone Praise Center, and the Pledge of Allegiance was led by Mayor Lilburn.

**ROLL CALL**

Present: Chavez, Lilburn, McCallon, Solano, Timmer  
Absent: None

**REPORT FROM CLOSED SESSION**

None

**SPECIAL PRESENTATIONS**

Mayor Lilburn presented Charles Roberts with a proclamation for his work in the community and congratulating him on his retirement.

**PUBLIC COMMENT**

Ms. Andrea DeLeon spoke regarding her appreciation of the support from staff who attended the recent Chamber of Commerce event.

Mr. Adrian Martinez spoke regarding a notice he recently received regarding his disposal containers.

Mr. Dominic Antunez spoke regarding his concerns of potential marijuana dispensaries in the community.

Mr. Richard Garcia spoke of his concerns for the impending traffic at the Jack in the Box/Panda Express project.

## CITY COUNCIL BUSINESS

City Clerk Hughes gave a brief review of the staff report and opened the floor for nominations.

1. Appointment of Mayor and Mayor Pro Tem for 2017/18

Councilman Chavez nominated Mayor Pro Tem McCallon for Mayor.

City Clerk Hughes called for any other nominations. Seeing none, the floor is now closed for nominations and called for the vote.

Mayor Pro Tem McCallon received a unanimous vote, 5-0, for Mayor.

Mayor McCallon opened the floor for Mayor Pro Tem nominations.

Councilman Timmer nominated Councilwoman Lilburn.

Councilwoman Solano nominated Councilman Chavez.

Mayor McCallon called for the vote.

Councilwoman Lilburn received 2 votes.

Councilman Chavez received 2 votes.

Mayor McCallon voted for Councilman Chavez for Mayor Pro Tem.

2. Membership on Various Council Subcommittees, Ad Hoc and Agency Organizations

Mayor McCallon stated the current membership on various Council Committees and Agency Appointments will remain as currently assigned. The Code Enforcement Ad Hoc will be terminated.

## CITY COUNCIL CONSENT CALENDAR

**A MOTION** was made by Councilman Timmer, seconded by Councilwoman Lilburn, to approve the consent calendar as submitted, with the exception of Item #4 being pulled for further discussion. Motion carried on a roll call vote, 5-0.

3. Waive the Reading of All Ordinances

Waived the reading of all Ordinances in their entirety and read by title only.

5. Warrant Register

Approved Warrant Register No. 656 for December 12, 2017, in the amount of \$1,112,949.95.

6. Treasurer's Report for October 2017  
Received and filed Treasurer's Report for October 2017.
7. Extension of Pavement Striping and Marking Service Contract  
Extended the City's Pavement Striping and Marking Service Contract with Safe USA, Inc., for one year.
8. Notice of Completion – Project No. str14001, "West Highland Bikeways Infrastructure and Pavement Improvements on Base Line" (Bid No. 2016-06)
  1. Accepted Project No. str14001, "West Highland Bikeways Infrastructure and Pavement Improvements on Base Line" (Bid No. 2016-06) as complete;
  2. Authorized the Mayor to sign the Notice of Completion; and
  3. Directed the City Clerk to file the Notice of Completion.
9. Correction of Rights-of-Way at the Northeast Corner of the Palm Avenue/Fifth Street Intersection
  1. Accepted three Grants of Easement;
  2. Adopted Resolution No. 2017-049 and Resolution No. 2017-050 ordering the summary vacation of two portions of a city alley; and
  3. Directed the City Clerk to record the Grants of Easement and resolutions.

RESOLUTION NO. 2017-049

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND  
ORDERING THE SUMMARY VACATION OF PUBLIC RIGHT-OF-WAY (CITY  
ALLEY) PURSUANT TO THE AUTHORITY PROVIDED BY  
CHAPTER 4, PART 3, DIVISION 9, OF THE  
STREETS AND HIGHWAYS CODE

RESOLUTION NO. 2017-050

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND  
ORDERING THE SUMMARY VACATION OF PUBLIC RIGHT-OF-WAY (CITY  
ALLEY) PURSUANT TO THE AUTHORITY PROVIDED BY  
CHAPTER 4, PART 3, DIVISION 9, OF THE  
STREETS AND HIGHWAYS CODE

**ITEMS PULLED FROM CONSENT CALENDAR**

4. Minutes – November 28, 2017 City Council Regular Meeting

Mayor Pro Tem Chavez stated the minutes should reflect that at the last Council meeting, during the sex offender ordinance, there was a great deal of discussion. He recently listened to the audio online and some of the discussion was heard and some was not.

City Manager Hughes stated at the last Council meeting only the second reading of the ordinance was read; there was no discussion.

**A MOTION** was made by Councilwoman Lilburn, seconded by Councilwoman Solano, to approve the minutes as submitted. Motion carried, 5-0.

## **CITY COUNCIL PUBLIC HEARING**

No Public Hearing

## **CITY COUNCIL LEGISLATIVE**

### 10. Smart Irrigation Controllers for City Maintained Landscaped Areas

Public Works Manager Richardson gave a brief review of the staff report.

**A MOTION** was made by Councilman Timmer, seconded by Councilwoman Lilburn, to:

1. Approve Agreement with San Bernardino Valley Municipal Water District and East Valley Water District to purchase and install weather-based smart irrigation controllers at 54 locations at Landscape Maintenance Districts, Park Maintenance Districts, City Parks, and City Facilities, contingent upon approval by the City Attorney;
2. Approve budget adjustment for fiscal year 2017-2018 to transfer \$44,125 from 023-2100 (unreserved, undesignated) to be expended from 023-3890-6510 (Landscape Maintenance); and
3. Authorize a budget transfer from General Capital Finance to fund the following accounts – City Hall: \$805; Corp. Yard: \$790; Community Park, YMCA and Library: \$2,535; Canyon Oak, Cunningham, Oak Creek, and Seeley Parks: \$3,390; and Landscape Maintenance Districts: \$36,605. Motion carried, 5-0.

### 11. Quality of Life Initiative (Code Enforcement, Public Services and Community Policing)

City Manager Hughes gave a brief review of the staff report.

Mr. Fred Yauger spoke in support of this item.

Mr. Mark Falcone spoke in support of this item.

**A MOTION** was made by Councilwoman Lilburn, seconded by Councilman Timmer, to approve budget adjustments for the hiring of new staff and a new POP Deputy as proposed on Exhibit A. Motion carried, 5-0.

**A MOTION** was made by Councilwoman Solano, seconded Councilwoman Lilburn, to approve the amendment to FY 2017-2018 Schedule A for Law Enforcement Services provided by the San Bernardino County Sheriff's Department and authorize the Mayor to sign this amendment when received. Motion carried, 5-0.

**A MOTION** was made by Councilwoman Lilburn, seconded by Councilman Timmer, to approve City Council Resolution No. 2017-051 concerning the City's participation in the "Taking Back our Community Coalition" inclusive of an estimated annual fee in the amount of \$1,500.00. Motion carried, 4-1, with Mayor Pro Tem Chavez dissenting.

RESOLUTION NO. 2017-051

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO TAKE APPROPRIATE STEPS TO ENSURE THE CITY OF HIGHLAND BECOMES A MEMBER OF THE TAKE BACK OUR COMMUNITIES COALITION FOR PURPOSE OF ESTABLISHING A UNIFIED MESSAGE TO ADVOCATE FOR COMMON SENSE CHANGES TO CALIFORNIA'S CRIMINAL JUSTICE SYSTEM THAT ADDRESS THE PUBLIC SAFETY IMPACTS RESULTING FROM ASSEMBLY BILL 109, PROPOSITION 47, AND PROPOSITION 57

12. Updates on LAFCO, Omnitrans, SBCOG, SBCTA, SBIAA, SBVMWD, SCAG, SCAQMD, Work Program, Regional/Legislative Issues, Development Issues, Subcommittees and AB 1234/Council Member District Updates

Councilwoman Lilburn stated Council had the opportunity to attend the groundbreaking ceremony for the campus of the New Vision Charter School which is located at the building previously occupied by K-Mart.

**ANNOUNCEMENTS**

December 22 @ 2:00 p.m.  
December 26

Smart & Final Ribbon Cutting Ceremony  
City Council Meeting - Canceled

**CLOSED SESSION**

None

**ADJOURN**

There being no further business, Mayor McCallon adjourned the meeting at 7:08 p.m. in memory of Steven Rondina and Jovita Ruiz Brown.

Submitted By:

Approved By:

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Betty Hughes, MMC  
City Clerk

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Larry McCallon  
Mayor