

**MINUTES  
CITY COUNCIL REGULAR MEETING  
MAY 22, 2018**

**CALL TO ORDER**

The regular meeting of the City Council of the City of Highland was called to order at 6:00 p.m. by Mayor McCallon at the Donahue Council Chambers, 27215 Base Line, Highland, California.

The invocation was given by Pastor Willie Hicks, Harvest Care Church, and the Pledge of Allegiance was led by Mayor Pro Tem Chavez.

**ROLL CALL**

Present: Chavez, McCallon, Solano, Timmer  
Absent: Lilburn

**REPORT FROM CLOSED SESSION**

None

**SPECIAL PRESENTATIONS**

Mr. Dick Corneille gave a brief presentation regarding the San Bernardino Valley Water Conservation District.

**PUBLIC COMMENT**

None

**CITY COUNCIL CONSENT CALENDAR**

**A MOTION** was made by Councilwoman Solano, seconded by Mayor Pro Tem Chavez, to approve the consent calendar as submitted. Motion carried on a roll call vote, 4-0, with Councilwoman Lilburn being absent.

1. Waive the Reading of All Ordinances  
Waived the reading of all Ordinances in their entirety and read by title only.
2. Minutes – May 8, 2018 City Council Regular Meeting  
Approved the Minutes as submitted.
3. Warrant Register  
Approved Warrant Register No. 666 for May 22, 2018, in the amount of \$1,105,446.79 and Payroll of \$81,028.06.

4. Claim Consideration – David Salmon  
Rejected claim.
5. Declare One Seat Vacant on the Planning Commission
  1. Declared one seat vacant on the Planning Commission; and
  2. Directed the City Clerk to advertise the vacancy on the Planning Commission.
6. Easement Acceptance/Hoang Nguyen (26647 Sparks Street)
  1. Accepted the Grant of Easement for road and drainage purposes from Hoang Nguyen; and
  2. Directed the City Clerk to record the Grant of Easement.
7. City Parks and Facilities Landscape Maintenance Contract with DLS Landscape, Inc. – Contract Extension  
Extended the City Parks and Facilities Landscape Maintenance Contract with DLS Landscape, Inc., for one year.
8. Landscape Maintenance District Contract with RP Landscape & Irrigation, Inc., - Contract Extension and Change Order
  1. Approved a one-year extension of the City's LMD contract with RP Landscape & Irrigation, Inc.; and
  2. Approved a change order to the contract with RP Landscape & Irrigation, Inc., in the amount of \$7,020 per year.

#### **CITY COUNCIL PUBLIC HEARING**

No Public Hearing

#### **CITY COUNCIL LEGISLATIVE**

9. Open Space Easement in Favor of the City of Highland (Related to the East Highlands Ranch Planned Unit Development) (S-P East Highlands, LLC, as the Grantor)

Community Development Director Mainez gave a brief review of the staff report.

**A MOTION** was made by Councilman Timmer, seconded by Mayor Pro Tem Chavez, to:

1. Accept S-P East Highlands, LLC's ("Grantor") proposed Open Space Easement in favor of the City of Highland ("Grantee") covering the undeveloped natural hillside within the East Highlands Ranch Planned Unit Development upon final review and approval by the City Attorney. Motion carried, 4-0, with Councilwoman Lilburn being absent.

10. Construction Management Services for Pavement Preventative Maintenance Projects (Nos. str17003A and str17003B)

Public Works Director/City Engineer Wong gave a brief review of the staff report.

**A MOTION** was made by Councilwoman Solano, seconded by Councilman Timmer, to:

1. Approve proposal from Engineering Resources of Southern California (ERSC) to provide construction management services for Pavement Management Projects (Nos. str17003A and str17003B) in the amount of \$107,408; and
2. Authorize the City Manager to approve contract amendments up to 10% of the proposal amount. Motion carried, 4-0, with Councilwoman Lilburn being absent.

11. City Manager Report and Comments (Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)

City Manager Hughes gave a brief review of the American Red Cross Smoke Alarm Program which was a successful event with 222 smoke detectors being installed.

12. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)

Mayor Pro Tem Chavez stated he and Councilwoman Solano presented a proclamation at an Eagle Scout ceremony on May 19, 2018. They both also attended the ICSC Conference in Las Vegas on May 21-22, 2018.

## **ANNOUNCEMENTS**

May 28	Memorial Day Event at Memorial Park
June 9	Community Resource Fair at Jerry Lewis Community Center

## **CLOSED SESSION**

None

## ADJOURN

There being no further business, Mayor McCallon adjourned the meeting at 6:37 p.m.

Submitted By:

Approved By:

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Betty Hughes, MMC  
City Clerk

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Larry McCallon  
Mayor