

**MINUTES
CITY COUNCIL REGULAR MEETING
JUNE 12, 2018**

CALL TO ORDER

The regular meeting of the City Council of the City of Highland was called to order at 6:00 p.m. by Mayor McCallon at the Donahue Council Chambers, 27215 Base Line, Highland, California.

The invocation was given by Tyler Perry, Immanuel Baptist Church, and the Pledge of Allegiance was led by Councilwoman Lilburn.

ROLL CALL

Present: Chavez, Lilburn, McCallon, Timmer
Absent: Solano

REPORT FROM CLOSED SESSION

City Attorney Steele stated the Council met in closed session and took no reportable action on the pending litigation item listed on the agenda.

SPECIAL PRESENTATIONS

Mayor McCallon presented Milton Sparks with a Proclamation for his dedicated service to the community of Highland.

PUBLIC COMMENT

Andrea De Leon stated her regrets regarding the cancellation of the Chamber of Commerce's presentation and also to extend her gratitude for the presentation at the Quarterly Breakfast.

CITY COUNCIL CONSENT CALENDAR

A MOTION was made by Councilwoman Lilburn, seconded by Mayor Pro Tem Chavez, to approve the consent calendar as submitted. Motion carried on a roll call vote, 4-0, with Councilwoman Solano being absent.

1. Waive the Reading of All Ordinances
Waived the reading of all Ordinances in their entirety and read by title only.
2. Minutes – May 22, 2018 City Council Regular Meeting
Approved the Minutes as submitted.

3. Warrant Register
Approved Warrant Register No. 667 for June 12, 2018, in the amount of \$2,839,364.95 and Payroll of \$85,415.39.
4. Treasurer's Report for April 2018
Received and filed Treasurer's Report for April 2018.
5. Resolution No. 2018-013 Confirming the Authority of the City Treasurer Pursuant to Government Code Section 53607
Adopted Resolution No. 2018-013 confirming the authority of the City Treasurer pursuant to Government Code Section 53607.

RESOLUTION NO. 2018-013
A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF HIGHLAND, CALIFORNIA, CONFIRMING THE
AUTHORITY OF THE CITY TREASURER, PURSUANT TO
GOVERNMENT CODE SECTION 53607

6. Resolution No. 2018-014 Establishing the Appropriations Limit for Fiscal Year 2018-2019 for the City of Highland in Accordance with the Provisions of Division 9 of Title 1 of the California Government Code
Adopted Resolution No. 2018-014 establishing the Appropriations Limit for Fiscal Year 2018-2019 for the City of Highland in accordance with the provisions of Division 9 of Title 1 of the California Government Code.

RESOLUTION NO. 2018-014
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
HIGHLAND, CALIFORNIA, ESTABLISHING THE APPROPRIATIONS
LIMIT FOR FISCAL YEAR 2018-2019 FOR THE CITY OF
HIGHLAND IN ACCORDANCE WITH THE PROVISIONS OF DIVISION 9
OF TITLE 1 OF THE CALIFORNIA GOVERNMENT CODE

7. Resolution No. 2018-015 Amending the City of Highland Premium Only Plan
Approved Resolution No. 2018-015 amending the City of Highland Premium Only Plan.

RESOLUTION NO. 2018-015
A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF HIGHLAND, CALIFORNIA,
AMENDING THE CITY OF HIGHLAND PREMIUM ONLY PLAN

8. Resolution No. 2018-016 Rendering the Annual Statement of Investment Policy for Fiscal Year 2018-2019
Adopted Resolution No. 2018-016 rendering the Annual Statement of Investment Policy for Fiscal Year 2018-2019.

RESOLUTION NO. 2018-016
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, ADOPTING THE ANNUAL STATEMENT OF
INVESTMENT POLICY FOR FISCAL YEAR 2018/2019

9. Resolution No. 2018-017 Authorizing Investment of the City of Highland Monies in the Local Agency Investment Fund (LAIF)
Approved Resolution No. 2018-017 authorizing investment of the City of Highland monies in the Local Agency Investment Fund (LAIF).

RESOLUTION NO. 2018-017
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, AUTHORIZING INVESTMENT OF MONIES IN THE
LOCAL AGENCY INVESTMENT FUND (LAIF) & REPEALING
RESOLUTION NO. 2015-030

10. Agreement with the San Bernardino County Auditor-Controller/Treasurer/Tax Collector for the Collection of Special Taxes, Fees and Assessments for Fiscal Year 2018-2019
Approved the Agreement with the San Bernardino County Auditor-Controller/Treasurer/Tax Collector for the Collection of Special Taxes, Fees and Assessments for Fiscal Year 2018-2019.

11. Resolution No. 2018-018 Establishing the Annual Special Tax for Community Facilities District No. 90-1 for Fiscal Year 2018-2019
Adopted Resolution No. 2018-018 establishing the Annual Special Tax for Community Facilities District No. 90-1 for Fiscal Year 2018-2019 and file with the County Auditor-Controller Resolution No. 2018-018 with the tax roll.

RESOLUTION NO. 2018-018
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
HIGHLAND, CALIFORNIA, ESTABLISHING THE ANNUAL SPECIAL TAX
FOR COMMUNITY FACILITIES DISTRICT NO. 90-1
FOR THE FISCAL YEAR 2018/2019

12. Resolution No. 2018-019 Establishing the Annual Special Tax for Community Facilities District No. 2001-1 for Fiscal Year 2018-2019
Adopted Resolution No. 2018-019 establishing the Annual Special Tax for Community Facilities District No. 2001-1 for Fiscal Year 2018-2019 and file with the County Auditor-Controller Resolution No. 2018-019 with the tax roll.

RESOLUTION NO. 2018-019
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
HIGHLAND, CALIFORNIA, ESTABLISHING THE ANNUAL SPECIAL TAX
FOR COMMUNITY FACILITIES DISTRICT NO. 2001-01
FOR THE FISCAL YEAR 2018/2019

13. Resolution No. 2018-020 Establishing the Annual Special Tax for Community Facilities District No. 2007-1 for Fiscal Year 2018-2019
Adopted Resolution No. 2018-020 establishing the Annual Special Tax for Community Facilities District No. 2007-1 for Fiscal Year 2018-2019 and file with the County Auditor-Controller Resolution No. 2018-020 with the tax roll.

RESOLUTION NO. 2018-020
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
HIGHLAND, CALIFORNIA, ESTABLISHING THE ANNUAL SPECIAL TAX
FOR COMMUNITY FACILITIES DISTRICT NO. 2007-01
FOR THE FISCAL YEAR 2018/2019

14. Notice of Completion – “Highland Environmental Learning Resource Center Rooftop Deck Coating and Waterproofing” (Bid No. 2015-01)
1. Accepted the Highland Environmental Learning Resource Center Rooftop Deck Coating and Waterproofing project (Bid No. 2015-01) as complete;
2. Authorized the Mayor to sign the Notice of Completion; and
3. Directed the City Clerk to file the Notice of Completion.
15. Agreement – Emergency Medical Services Field Internship with the San Bernardino Community College District for Crafton Hills College
Approved the City Manager to sign the agreement between the City and District for field internship of Paramedic and EMT (Emergency Medical Technician) students from Crafton Hills College (Attachment A).
16. Special Event Permit (SEP 18-009) by Immanuel Baptist Church for a 4th of July Community Event and Request for Co-sponsorship
1. Approved the Special Event Permit 18-009 subject to the conditions of approval; and
2. Approved a request by Immanuel Baptist Church for Co-Sponsorship and waiving of City Police fees and Public Works traffic control in the amount of approximately \$6,510.65.

CITY COUNCIL PUBLIC HEARING

17. Resolution No. 2018-021 Fixing the Highland Paramedic Special Tax Rate for Fiscal Year 2018-19

Mayor McCallon opened the public hearing.

City Manager Hughes stated this is our annual setting of the rate for the Highland Paramedic Special Tax. The tax rate is the same as it has been since 1985 when it was originally established under County Service area 38 which is \$19 per individual dwelling unit and \$38 per individual commercial unit per year.

Mayor McCallon called for any speakers in favor or in opposition of this item. Seeing none, the public hearing is now closed.

A MOTION was made by Councilman Timmer, seconded by Mayor Pro Tem Chavez, to adopt Resolution No. 2018-021 fixing the Highland Paramedic Special Tax rate for Fiscal Year 2018-19. Motion carried, 4-0, with Councilwoman Solano being absent.

RESOLUTION NO. 2018-021
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, FIXING THE HIGHLAND PARAMEDIC SPECIAL TAX
RATE FOR FISCAL YEAR 2018-19

18. Energy Service Agreement with Siemens Industry, Inc., Intelligent Traffic Systems (Siemens) for Street Light LED Conversion and Maintenance

Mayor McCallon opened the public hearing.

Public Works Director/City Engineer Wong stated you have a Council work program that has to do with trying to reduce the city's cost in the street light district because in recent years there has been continued increase in energy and maintenance cost from Edison. So in the two year budget you have put in money to purchase the street lights from Edison which is already in the works and also to take the street light system as a city maintenance function. In order to do that city staff has solicited proposals from our existing contractor who maintains the city's traffic signal system, Siemens Industry, to provide for development and implementation of an LED conversion project. Right after the city has purchased the street lights, we will change the street lights to LED fixtures which will then allow us to realize the savings in both energy and maintenance cost. Also, this contract will provide for the ongoing maintenance of the city owned street light system. There are many advantages of having Siemens doing this work. They are already working with us and also they have been selected by a Regional Agency, WRCOG in Riverside County, to do pretty much the same thing, to maintain the signal system for a large number of cities in Riverside County. They are offering, not only the same, but actually a little better contract to us than

WRCOG contract. This is kind of a sole source contract. The City Attorney has guided staff to prepare the procedures of how to acquire this service as a sole source because there is a special state law that authorizes the energy service agreement similar to this and we have been following the proper procedure in getting the agreement to this point. We have a representative from Siemens in the audience; if you have any particular questions relative to their service and what would they do in a certain conditions, etc., they are here to answer questions. Staff asks Council to waive the normal bidding requirement and approve this energy surface agreement with Siemens.

Mr. Alex Valenti, Account Manager for Siemens Industry, stated we are the city's traffic signal provider so we are very intimately familiar with the city's infrastructure. We also assisted in numerous communities throughout the area to the whole asset transfer process through Edison into city owned and maintained assets. So we are looking forward to assisting the city with this process and I am here to answer any questions.

Mayor McCallon called for any speakers in favor or in opposition of this item. Seeing none, the public hearing is now closed.

Councilman Timmer stated he has been working with staff on this issue to create a more efficient street light program. This is the first step in accomplishing that goal and he would like to thank staff for working on this issue for so long. Edison sometimes was at times a stumbling bump but we've finally gotten over that hump and now we're moving forward with making this system not only more efficient but more cost effective.

A MOTION was made by Councilwoman Lilburn, seconded by Mayor Pro Tem Chavez, to approve an energy services contract with Siemens Industry, Inc., Intelligent Traffic Systems (Siemens) to provide development, design, material purchase and implementation of the Street Light LED Conversion Project, and maintenance of the City's Street light system, subject to the City Attorney's final review and approval. Motion carried, 4-0, with Councilwoman Solano being absent.

CITY COUNCIL LEGISLATIVE

19. Appoint One Member of the Public to the Planning Commission

City Clerk Hughes gave a brief review of the staff report and opened the floor for nominations.

Councilman Timmer nominated Michael Hall.

Councilwoman Lilburn nominated Tamara Zaman.

City Clerk Hughes closed the floor for nominations and called for the vote.

Michael Hall received two votes.

Tamara Zaman received two votes.

Mayor McCallon called for the final vote for Tamara Zaman.

Tamara Zaman received three votes.

Tamara Zaman was appointed to the Planning Commission. The Commissioner's term is set to expire in May 2021.

20. Bid Award – Bid No. 2018-04, "Pavement Management Program, Sector A, Pavement Rehabilitation" (Project str17003c)

Public Works Director/City Engineer Wong gave a brief review of the staff report.

A MOTION was made by Councilwoman Lilburn, seconded by Councilman Timmer, to award the construction contract for Bid No. 2018-04, "Pavement Management Program, Sector A, Pavement Rehabilitation" (Project str17003c) to the responsive low bidder, All American Asphalt, in the amount of \$1,710,300.08. Motion carried, 4-0, with Councilwoman Solano being absent.

21. Construction Management Services for Pavement Rehabilitation in Sector A (Project No. str17003c)

Public Works Director/City Engineer Wong gave a brief review of the staff report.

A MOTION was made by Mayor Pro Tem Chavez, seconded by Councilman Timmer, to:

1. Approve proposal from Engineering Resources of Southern California (ERSC) to provide construction management services for Pavement Rehabilitation in Section A (Project No. str17003c) in the amount of \$199,497; and
2. Authorize the City Manager to approve contract amendments up to 10% of the proposal amount. Motion carried, 4-0, with Councilwoman Solano being absent.

22. November 6, 2018 General Municipal Election – Proposed Resolutions Calling the November 6, 2018, General Municipal Election; Consolidating the General Municipal Election with the Statewide Election; Adopting Regulations for Candidate Statements, Ballot Measure Arguments and Rebuttal Arguments; and directing the City Attorney to Prepare an Impartial Analysis

City Clerk Hughes gave a brief review of the staff report.

Mr. Anthony Serrano spoke in regards to the ballot measure items.

City Attorney Steele stated the speaker was referring to a document that was adopted in 2016. It is not the ordinance that he was quoting from as it has already been adopted. We are not re-adopting an ordinance this evening and that was the specific plan ordinance that the Council adopted in 2016. As to the word count issues, the word limitation issues, each one of those is established by State Election Code and we are following State Election Code. I don't know the code sections off the top of my head, but those are all standard limitations from the State Elections Code including the 500 word limit on the impartial analysis which was not mentioned. The only question he has, while the item is still before you, is whether any Council Members wanted to be designated to submit the agreement on the referendum in order to give the Council priority under the Elections Code.

City Attorney Steele stated we will be deleting that section of that resolution, Item #4.

A MOTION was made by Councilman Timmer, seconded by Councilwoman Lilburn, to:

1. Adopt Resolution No. 2018-022 calling and giving notice of the holding of the regular municipal election to be held on November 6, 2018;

RESOLUTION NO. 2018-022

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 6, 2018, FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES

2. Adopt Resolution No. 2018-023, requesting San Bernardino County to consolidate the general municipal election with the statewide election;

RESOLUTION NO. 2018-023

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF SAN BERNARDINO TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 6, 2018, WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THE DATE PURSUANT TO § 10403 OF THE ELECTIONS CODE

3. Adopt Resolution No. 2018-024, establishing regulations for candidate statements;

RESOLUTION NO. 2018-024

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATES STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, NOVEMBER 6, 2018

4. Adopt Resolution No. 2018-025, as amended, setting priorities for filing written arguments regarding a City measure and directing the City Attorney to prepare an impartial analysis; and

RESOLUTION NO. 2018-025

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, SETTING PRIORITIES FOR FILING (A) WRITTEN ARGUMENT(S) REGARDING A CITY MEASURE AND DIRECTING THE CITY ATTORNEY TO PREPARE AN IMPARTIAL ANALYSIS

5. Adopt Resolution No. 2018-026, setting priorities for filing rebuttal arguments regarding a City measure.

RESOLUTION NO. 2018-026
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, PROVIDING FOR THE FILING OF
REBUTTAL ARGUMENTS FOR CITY MEASURES
SUBMITTED AT MUNICIPAL ELECTIONS

23. City Manager Report and Comments (Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)

City Manager Hughes stated he would like to thank Council and staff for a successful Community Resources Fair which was held on June 9, 2018.

24. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)

Councilman Timmer stated he attended National Trails Day and the Summer Reading Program.

Councilwoman Lilburn stated she would like to thank staff for putting together a successful Community Resources Fair.

ANNOUNCEMENTS

None

CLOSED SESSION

None

ADJOURN

There being no further business, Mayor McCallon adjourned the meeting at 6:34 p.m. in memory of City of Hesperia Mayor Russ Blewett.

Submitted By:

Approved By:

Betty Hughes, MMC
City Clerk

Larry McCallon
Mayor