

**MINUTES
CITY COUNCIL REGULAR MEETING
SEPTEMBER 25, 2018**

CALL TO ORDER

The regular meeting of the City Council of the City of Highland was called to order at 6:00 p.m. by Mayor McCallon at the Donahue Council Chambers, 27215 Base Line, Highland, California.

The invocation was given by Pastor Albert Aguilar, Cornerstone Praise Center, and the Pledge of Allegiance was led by Mayor Pro Tem Chavez.

ROLL CALL

Present: Chavez, Lilburn, McCallon, Solano, Timmer
Absent: None

REPORT FROM CLOSED SESSION

No Meeting

SPECIAL PRESENTATIONS

Mayor McCallon presented Savannah Jaquish, Olympic USA Softball National Team, with a Certificate of Recognition for her accomplishments.

Mayor McCallon presented the Arrowhead Tang Soo Do Martial Arts Team with a Certificate of Recognition for their outstanding accomplishments in the World Championship.

Highland YMCA gave a brief presentation regarding their Annual Report.

PUBLIC COMMENT

Nate Pascale spoke in regards to supporting Proposition No. 5 in the upcoming election.

Michael Raley spoke in regards to correspondence he received from Code Enforcement regarding his property and to ensure public resources are being used fairly.

Jerole Goines spoke in regards to the replacement of defective underground cables in his neighborhood.

CITY COUNCIL CONSENT CALENDAR

A MOTION was made by Mayor Pro Tem Chavez, seconded by Council Member Solano, to approve the consent calendar as submitted. Motion carried on a roll call vote, 5-0.

1. Waive the Reading of All Ordinances
Waived the reading of all Ordinances in their entirety and read by title only.
2. Minutes – August 23, 2018 City Council Special Meeting
Approved the Minutes as submitted.
3. Minutes – August 28, 2018 City Council Regular Meeting
Approved the Minutes as submitted.
4. Warrant Register
Approved Warrant Register No. 671 for September 25, 2018, in the amount of \$1,950,836.08 and payroll of \$166,534.61.
5. Treasurer's Report for August 2018
Received and filed Treasurer's Report for August 2018.
6. Year-End Budget Adjustments for Fiscal Year 2017/2018
Approved budget adjustments for fiscal year 2017/2018.
7. Claim Consideration – Lakesha Vaughn o/b/o Lyric Franklin
Rejected claim.
8. Easement Acceptance/CVC Alfa, Felipe Alfaro (7538 Lynwood Way)
 1. Accepted the Grant of Easement for road and drainage purposes from CVC Alfaro; and
 2. Directed the City Clerk to record the Grant of Easement.
9. Declare Two (2) Seats Vacant on the Historic and Cultural Preservation Board
 1. Declared two (2) seats vacant on the Historic and Cultural Preservation Board; and
 2. Directed the City Clerk to advertise the vacancies on the Historic and Cultural Preservation Board.
10. Declare Three (3) Seats Vacant on the Community Trails Committee
 1. Declared three (3) seats vacant on the Community Trails Committee; and
 2. Directed the City Clerk to advertise the vacancies on the Community Trails Committee.

11. Conflict of Interest Code Update
Received and filed the 2018 Local Agency Biennial Notice and adopted Resolution No. 2018-047 amending the City's Conflict of Interest Code and rescinding Resolution No. 2016-055.

RESOLUTION NO. 2018-047

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, ADOPTING THE CITY'S CONFLICT OF INTEREST CODE AND
RESCINDING RESOLUTION NO. 2016-055

12. Selection of an Event Date and Budget for the 23rd Annual Citrus Harvest Festival
1. Selected March 30, 2019, as the Event Date for the Citrus Harvest Festival with a rain date of April 6, 2019; and
2. Adopted the budget.
13. A Request for Co-sponsorship by "5 Tool Plus" for the San Bernardino County Sheriff Volunteer Charity Concert on November 10, 2018, at the 5 Tool Plus Batting Cages
1. Approved the 5 Tool Plus request for co-sponsorship (by waiving of City fees in the amount of approximately \$269.21 street banner fee); and
2. Authorized staff to install the street banner for the event across Base Line.
14. A Request for a Special Event Permit (SEP-18-014) by Immanuel Baptist Church for its Annual Harvest Festival on Wednesday, October 31, 2018
Approved SEP-18-014 authorizing the one-day annual Harvest Festival at Immanuel Baptist Church facilities subject to the conditions of approval.
15. Proposed Revision to Building and Safety Contract Services with Willdan Associates (Addendum No. 3)
Approved the revised contract for specific services with Willdan and Associates for Building and Safety inspection and plan check services and directed the Mayor to execute the contract – Addendum No. 3.
16. Notice of Completion – Project No. str17003A, "Pavement Management Program Sectors A, D & E Crack Seal" (Bid No. 2018-02)
1. Accepted Project No. str17003A, "Pavement Management Program Sectors A, D & E Crack Seal" (Bid No. 2018-02) as complete;
2. Authorized the Mayor to sign the Notice of Completion; and
3. Directed the City Clerk to file the Notice of Completion.

CITY COUNCIL PUBLIC HEARING

No public hearing

CITY COUNCIL LEGISLATIVE

17. Omnitrans Request for Comments Concerning their Proposal to Convert from a JPA to a Transit District

Community Development Director Mainez gave a brief review of the staff report.

City Council members provided their comments on the proposal.

18. Freeway Maintenance Agreement with Caltrans

Public Works Director/City Engineer Wong gave a brief review of the staff report.

A MOTION was made by Council Member Timmer, seconded by Mayor Pro Tem Chavez, to approve the Freeway Maintenance Agreement between the City and Caltrans as presented. Motion carried, 5-0.

19. Measure I Capital Project Needs Analysis (2019/20 – 2023/24)

Public Works Director/City Engineer Wong gave a brief review of the staff report.

A MOTION was made by Council Member Timmer, seconded by Council Member Lilburn, to approve the Five-Year Capital Project Needs Analysis (2019/20 – 2023/24) for the Measure I Major Street and Freeway Interchange Programs. Motion carried, 5-0.

RESOLUTION NO. 2018-048

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, ADOPTING THE MEASURE I FIVE-YEAR CAPITAL PROJECT
NEEDS ANALYSIS FOR FISCAL YEARS 2019/2020 THROUGH 2023/2024

20. Veterans Wall of Freedom – City of Grand Terrace

City Clerk Hughes gave a brief review of the staff report.

A MOTION was made by Council Member Solano, seconded by Mayor Pro Tem Chavez, to research and nominate the first casualty of any war and who also was a citizen of Highland to be honored on the Veterans Wall of Freedom in Grand Terrace. Motion carried, 5-0.

21. City Manager Report and Comments (Work Program, Regional/Legislative/ Development Issues, Subcommittees, etc.)

None

22. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)

Mayor Pro Tem Chavez stated he recently attended the League of California Cities Annual Conference which was held on September 12-14, 2018 in Long Beach.

ANNOUNCEMENTS

None

CLOSED SESSION

None

ADJOURN

There being no further business, Mayor McCallon adjourned the meeting at 6:46 p.m.

Submitted By:

Approved By:

Betty Hughes, MMC
City Clerk

Larry McCallon
Mayor