

**MINUTES  
CITY COUNCIL REGULAR MEETING  
OCTOBER 23, 2018**

**CALL TO ORDER**

The regular meeting of the City Council of the City of Highland was called to order at 6:00 p.m. by Mayor McCallon at the Donahue Council Chambers, 27215 Base Line, Highland, California.

The invocation was given by Tyler Perry, Immanuel Baptist Church, and the Pledge of Allegiance was led by Council Member Timmer.

**ROLL CALL**

Present: Chavez, McCallon, Solano, Timmer  
Absent: Lilburn

**REPORT FROM CLOSED SESSION**

No reportable action.

**SPECIAL PRESENTATIONS**

None

**PUBLIC COMMENT**

None

**CITY COUNCIL CONSENT CALENDAR**

**A MOTION** was made by Mayor Pro Tem Chavez, seconded by Council Member Solano, to approve the consent calendar as submitted. Motion carried on a roll call vote, 4-0, with Council Member Lilburn being absent.

1. Waive the Reading of All Ordinances  
Waived the reading of all Ordinances in their entirety and read by title only.
2. Minutes – October 9, 2018 City Council Special Meeting  
Approved the Minutes as submitted.
3. Minutes – October 9, 2018 City Council Regular Meeting  
Approved the Minutes as submitted.

4. Warrant Register  
Approved Warrant Register No. 673 for October 23, 2018, in the amount of \$1,412,492.65 and Payroll of \$91,359.14.
5. Treasurer's Report for September 2018  
Received and filed Treasurer's Report for September, 2018.
6. Municipal Code Amendment 18-001: Second Reading of an Ordinance of the City Council of the City of Highland amending Chapter 5.16 (Massage Establishments and Massage Technicians) of the Highland Municipal Code related to Massage Establishments and Massage Therapists, and making related amendments to Title 16 of the Highland Development Code, and Approving an Environmental Exemption  
Conducted a Second Reading of Ordinance No. 427 amending Chapter 5.16 (Massage Establishments and Massage Technicians), Chapter 16.06 (Definitions), and Tables 16.16.030.A (Uses Permitted within Residential Districts), 16.20.030.A (Uses Permitted within Commercial Districts), 16.22.030.A (Uses Permitted within the Mixed Use District), and 16.24.030.A (Uses Permitted within Employment Districts) of the Highland Municipal Code to establish development regulations for Massage Establishments and Massage Technicians.

City Clerk Hughes introduced Ordinance No. 427:

ORDINANCE NO. 427  
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY  
OF HIGHLAND, CALIFORNIA, AMENDING CHAPTER 5.16  
OF THE HIGHLAND MUNICIPAL CODE RELATED TO MASSAGE  
ESTABLISHMENTS AND MASSAGE THERAPISTS, AND  
MAKING RELATED AMENDMENTS TO TITLE 16 OF THE  
HIGHLAND DEVELOPMENT CODE, AND APPROVING  
AN ENVIRONMENTAL EXEMPTION

which title was read.

**CITY COUNCIL PUBLIC HEARING**

No public hearing

## CITY COUNCIL LEGISLATIVE

### 7. Sheriff's Department Schedule A for FY 2018-2019 as Amended

City Manager Hughes gave a brief review of the staff report.

**A MOTION** was made by Council Member Timmer, seconded by Council Member Solano, to:

1. Authorize the Mayor to execute the Schedule A contract (fiscal year 2018-2019 as amended) for Law Enforcement Services with the San Bernardino County Sheriff's Department; and
2. Approve the following budget adjustments for fiscal year 2018-2019: Revenues-\$136,405 in 001-1450-7100 (Sales Tax) & Expenditures-\$136,405 in 001-2000-4560 Police Department-Contract Services-Police Services. Motion carried, 4-0, with Council Member Lilburn being absent.

### 8. Municipal Code Amendment (MCA-18-002) – Consideration of an Ordinance to Amend Title 12 of the Highland Municipal Code Related to Public Park Hours

Director of Community Development Mainez gave a brief review of the staff report.

**A MOTION** was made by Council Member Solano, seconded by Council Member Timmer, to:

1. Adopt a Notice of Exemption and instruct the City Clerk to file a Notice of Exemption with the County Clerk of the Board;
2. Introduce, read by title only, and waive further reading of Ordinance No. 428 amending Title 12 of the Highland Municipal Code pertaining to public park rules; and
3. Adopt Resolution No. 2018-049 relating to public park hours. Motion carried, 4-0, with Council Member Lilburn being absent.

City Clerk Hughes introduced Ordinance No. 428

ORDINANCE NO. 428  
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,  
CALIFORNIA, AMENDING CHAPTER 12.06 OF THE HIGHLAND MUNICIPAL  
CODE PERTAINING TO PUBLIC PARK RULES

which title was read.

RESOLUTION NO. 2018-049  
A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF HIGHLAND, CALIFORNIA, ESTABLISHING THE  
PARK HOURS FOR HIGHLAND COMMUNITY PARK

9. Bid Award – Bid No. 2018-09, “Pavement Management Program – Sectors B and C Pavement Rehabilitation” (Project str17005A)

Public Works Director/City Engineer Wong gave a brief review of the staff report.

**A MOTION** was made by Mayor Pro Tem Chavez, seconded by Council Member Solano, to:

1. Allow the lowest bidder, Hardy & Harper, Inc., to withdraw its bid; and
2. Award the construction contract for Bid No. 2018-09, “Pavement Management Program – Sectors B and C Pavement Rehabilitation,” (Project str17005A) to the second lowest bidder, All American Asphalt, in the amount of 1,768,954. Motion carried, 4-0, with Council Member Lilburn being absent.

10. City Manager Report and Comments (Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)

City Manager Hughes gave a brief update regarding the upcoming work program.

11. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)

None

## **ANNOUNCEMENTS**

October 27	Discover Highland Night
November 1	25th Annual Volunteer Dinner
November 1	New Fire Engine Dedication – Station #2

## **CLOSED SESSION**

None

## **ADJOURN**

There being no further business, Mayor McCallon adjourned the meeting at 6:16 p.m. in memory of Bob Christman and Rose Marie Curry.

Submitted By:

Approved By:

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Betty Hughes, MMC  
City Clerk

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Larry McCallon  
Mayor