

**MINUTES  
CITY COUNCIL REGULAR MEETING  
NOVEMBER 13, 2018**

**CALL TO ORDER**

The regular meeting of the City Council of the City of Highland was called to order at 6:00 p.m. by Mayor McCallon at the Donahue Council Chambers, 27215 Base Line, Highland, California.

The invocation was given by Pastor Willie Hicks, Harvest Care Church, and the Pledge of Allegiance was led by Council Member Timmer.

**ROLL CALL**

Present: Chavez, Lilburn, McCallon, Solano, Timmer  
Absent: None

**REPORT FROM CLOSED SESSION**

No meeting.

**SPECIAL PRESENTATIONS**

Mayor McCallon presented Sam Fisk with a proclamation for his service to the city as Captain.

**PUBLIC COMMENT**

Fred Yauger spoke regarding the Boulder Avenue Improvement project.

Mark Falcone spoke in support of the District 4 election results.

**CITY COUNCIL CONSENT CALENDAR**

**A MOTION** was made by Council Member Lilburn, seconded by Council Member Solano, to approve the consent calendar as submitted. Motion carried on a roll call vote, 5-0.

1. Waive the Reading of All Ordinances  
Waived the reading of all Ordinances in their entirety and read by title only.

2. Minutes – October 23, 2018 City Council Special Meeting  
Approved the Minutes as submitted.
3. Minutes – October 23, 2018 City Council Regular Meeting  
Approved the Minutes as submitted.
4. Warrant Register  
Approved Warrant Register No. 674 for November 13, 2018, in the amount of \$1,169,406.98 and Payroll of \$91,528.71.
5. Claim Consideration – Frontier Communications  
Rejected claim.
6. Municipal Code Amendment (MCA-18-002) – Second Reading of Ordinance No. 428 Amending Title 12 of the Highland Municipal Code Related to Public Park Rules  
Conducted a second reading, read by title only, and waived further reading of Ordinance No. 428 amending Title 12 of the Highland Municipal Code pertaining to public park rules.

City Clerk Hughes introduced Ordinance No. 428

ORDINANCE NO. 428  
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,  
CALIFORNIA, AMENDING CHAPTER 12.06 OF THE HIGHLAND MUNICIPAL  
CODE PERTAINING TO PUBLIC PARK RULES

which title was read.

7. Letter of Support for the County of San Bernardino's Homeless Emergency Aid Program Application (HEAP)  
Supported the County of San Bernardino's Homeless Emergency Aid Program (HEAP) Application and authorized the Mayor to submit a letter of support.

**CITY COUNCIL PUBLIC HEARING**

No public hearing.

## CITY COUNCIL LEGISLATIVE

### 8. Replacing Automated License Plate Reader (ALPR) Systems at One Location

Director of Administrative Services Dantuono gave a brief review of the staff report.

**A MOTION** was made by Council Member Lilburn, seconded by Council Member Timmer, to:

1. Approve the installation of a replacement ALPR system at westbound Base Line at Seine Avenue (two lanes); and to
2. Approve the following budget adjustment-\$30,175 to be transferred from 023-2100 (General Capital Financing-Fund Balance) to be expended from 023-3890-6040 (Equipment). Motion carried, 5-0.

### 9. Construction Management Services for Pavement Rehabilitation in Sectors B and C (Project No. str17005A)

Director of Public Works/City Engineer Wong gave a brief review of the staff report.

**A MOTION** was made by Council Member Solano, seconded by Council Member Lilburn, to:

1. Approve proposal from Engineering Resources of Southern California (ERSC) to provide construction management services for Pavement Rehabilitation in Sectors B and C (Project No. str17005A) in the amount not-to-exceed \$171,295; and to
2. Authorize the City Manager to approve contract amendments up to 10% of the proposal amount. Motion carried, 5-0.

### 10. Amendment to the CAL FIRE Schedule A Contract for FY 2018-2019

City Manager Hughes gave a brief review of the staff report.

**A MOTION** was made by Mayor Pro Tem Chavez, seconded by Council Member Solano, to:

1. Authorize the Mayor to execute the Schedule A contract – FY 2018-2019 amendment for the Fire and Paramedic Services with CAL FIRE; and to
2. Approve the following budget adjustments for FY 2018-2019 in the amount of \$71,465 in Contract Services-Fire Department 029-2100-4568 to be transferred from 029-2100 (Fund Balance). Motion carried, 5-0.

11. Code of Ethics

City Clerk Hughes gave a brief review of the staff report.

City Council reviewed the current Code of Ethics and made no recommendations or changes.

12. City Manager Report and Comments (Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)

City Manager Hughes announced on December 18, 19, 20, the Sheriff's Department in conjunction with Cal Fire will be hosting Operation Santa Claus. This year's event will be held on December 18 at Fire Station #3, on December 19 at the Police Station and on December 20 at Fire Station #2 with Santa Claus being present handing out candy canes and taking pictures.

13. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)

Council Member Lilburn expressed her thanks for the Senior Claus Program and the Volunteer Recognition Dinner. She also expressed her thanks to the members of Public Safety for their dedicated service.

**ANNOUNCEMENTS**

None

**CLOSED SESSION**

None

**ADJOURN**

There being no further business, Mayor McCallon adjourned the meeting at 6:21 p.m. in memory of Cliff Casner, Barbara Robbins and all the lives lost in the tragic California fires.

Submitted By:

Approved By:

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Betty Hughes, MMC  
City Clerk

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Larry McCallon  
Mayor