

**MINUTES
CITY COUNCIL REGULAR MEETING
NOVEMBER 27, 2018**

CALL TO ORDER

The regular meeting of the City Council of the City of Highland was called to order at 6:00 p.m. by Mayor McCallon at the Donahue Council Chambers, 27215 Base Line, Highland, California.

The invocation was given by Reverend Tracy Johnson, Immanuel Baptist Church, and the Pledge of Allegiance was led by Council Member Lilburn.

ROLL CALL

Present: Lilburn, McCallon, Timmer
Absent: Chavez, Solano

REPORT FROM CLOSED SESSION

No meeting.

SPECIAL PRESENTATIONS

None

PUBLIC COMMENT

None

CITY COUNCIL CONSENT CALENDAR

City Clerk Hughes stated there is a correction to the November 13, 2018 minutes, item #2, page 1. It states Fred Yauger spoke regarding the Base Line Improvement Project; it should state the Boulder Avenue Project.

A MOTION was made by Council Member Lilburn, seconded by Council Member Timmer, to approve the consent calendar as submitted and with item #2 as amended. Motion carried on a roll call vote, 3-0, with Mayor Pro Tem Chavez and Council Member Solano being absent.

1. Waive the Reading of All Ordinances
Waived the reading of all Ordinances in their entirety and read by title only.
2. Minutes – November 13, 2018 City Council Regular Meeting
Approved the Minutes as amended.

3. Warrant Register
Approved Warrant Register No. 675 for November 27, 2018, in the amount of \$1,409,379.88 and Payroll of \$188,956.70.
4. Treasurer's Report for October 2018
Received and filed Treasurer's Report for October 2018.
5. Easement Acceptance/Victoria Avenue Street and Storm Drain Improvements
 1. Accepted Grant of Easements for Road and Drainage purposes from Salvador Ojeda, Yuki Suzuki and Susan Ward; and
 2. Directed the City Clerk to record the Grant of Easements.

CITY COUNCIL PUBLIC HEARING

No public hearing

CITY COUNCIL LEGISLATIVE

6. Proposed City of Highland Community Development Block Grant (CDBG) Applications for Fiscal Year 2019-2020

Assistant Community Development Director Stater gave a brief review of the staff report.

A MOTION was made by Council Member Lilburn, seconded by Council Member Timmer, to:

1. Approve the City's application for Enhanced Code Enforcement that supports a portion of the salary and benefits of a Code Compliance Officer, Administrative Assistant and Community Development Director; and
 2. Approve the City's application to construct pavement improvements and ancillary work on Del Rosa Avenue, Elm Street and San Francisco Street. Motion carried, 3-0, with Mayor Pro Tem Chavez and Council Member Solano being absent.
7. City Selection Committee Election – LAFCO, Primary Member

City Clerk Hughes gave a brief review of the staff report.

The City Council consensus is to have Aquanetta Warren as the LAFCO Primary Member.

8. City Manager Report and Comments (Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)

City Manager Hughes stated staff is working diligently on finishing up the Work Program for the last two years. We are also putting together the items for the next two years. City Council will be receiving their forms in the first week of December. We will be scheduling two study sessions in January to review the Work Program and then bring it forward to City Council in February.

9. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)

Council Member Lilburn stated she and Council Member Timmer attended the grand opening of the new San Manuel Bear Springs Hotel. Also, Immanuel Baptist Church will be hosting their annual Christmas Tree Lighting on Sunday, December 2.

ANNOUNCEMENTS

Operation Santa Claus

December 18, 6pm - 8pm
December 19, 6pm - 8pm
December 20, 6pm - 8pm

Fire Station #3 – 7649 Sterling Avenue
Highland Police Station – 26985 Base Line
Fire Station #2 – 29507 Base Line

CLOSED SESSION

None

ADJOURN

There being no further business, Mayor McCallon adjourned the meeting at 6:13 p.m. in memory of Paul Bigley.

Submitted By:

Approved By:

Betty Hughes, MMC
City Clerk

Larry McCallon
Mayor