

**MINUTES  
CITY COUNCIL REGULAR MEETING  
MARCH 26, 2019**

**CALL TO ORDER**

The regular meeting of the City Council of the City of Highland was called to order at 6:00 p.m. by Mayor Lilburn at the Donahue Council Chambers, 27215 Base Line, Highland, California.

The invocation was given by Pastor Willie Hicks, Harvest Care Church, and the Pledge of Allegiance was led by Mayor Lilburn.

**ROLL CALL**

Present: Chavez, Lilburn, Solano, Timmer  
Absent: McCallon

**REPORT FROM CLOSED SESSION**

City Attorney Marroquin stated the City Council met in closed session pursuant to Government Code Section 54956.9(d)(1): Existing Litigation in the Karas vs. City of Highland, San Bernardino Superior Court Case No. CIVDS1709696; and City of Highland vs. Karas Secured Security Highland, LLC, San Bernardino Court of Appeals Case No. EO71796. The City Council granted to Lawrence Mainez, the Community Development Director, who is a high ranking executive staff member full settlement authority which is subject only to final approval by the City Council.

**SPECIAL PRESENTATIONS**

Mayor Lilburn presented Liz Beebee, County of San Bernardino Children's Network, with a proclamation from the City Council proclaiming April 2019 as Child Abuse Prevention Month.

Mayor Lilburn presented Maria Elias with a Beautification Award recognizing the upkeep and maintenance of her property.

**PUBLIC COMMENT**

Robert Chavez, Field Representative for Assembly Member James Ramos, spoke regarding an invitation to a Community Coffee Event on April 13, 2019, which will be held at Kay's Café.

Donna Avalos spoke regarding her request to place rent stabilization for mobile homes on the agenda.

Sophia Trovato spoke regarding rent stabilization for mobile homes in the community.

Sonia Torres, Regional Manager for Highlands Mobile Home Park, spoke in regards to addressing the rent stabilization concerns of their residents.

Carmen Billingsley spoke regarding rent stabilization for mobile homes in the community.

Raul Garcia spoke regarding his concerns for the safety of the residents at the Jeffrey Court community.

Vickie Talley, Executive Director of the Manufactured Housing Educational Trust, spoke regarding meeting with the mobile home residents and addressing their concerns of rent stabilization in the mobile home parks.

Julie Paule, Western Manufactured Housing Communities Association, spoke regarding meeting with the mobile home residents and addressing their concerns of rent stabilization and public safety in the mobile home parks.

## **CITY COUNCIL CONSENT CALENDAR**

**A MOTION** was made by Council Member Timmer, seconded by Council Member Solano, to approve the consent calendar as submitted. Motion carried on a roll call vote, 4-0, with Mayor Pro Tem McCallon being absent.

1. Waive the Reading of All Ordinances  
Waived the reading of all Ordinances in their entirety and read by title only.
2. Minutes – February 26, 2019 City Council Special Meeting  
Approved the Minutes as submitted.
3. Minutes – February 26, 2019 City Council Regular Meeting  
Approved the Minutes as submitted.
4. Minutes – March 4, 2019 City Council Special Meeting  
Approved the Minutes as submitted.
5. Warrant Register  
Approved Warrant Register No. 681 for March 26, 2019, in the amount of \$1,692,913.86 and Payroll of \$186,264.70.
6. Treasurer's Report for February 2019  
Received and filed Treasurer's Report for February 2019.

7. Preparation of Annual Engineer's Reports for 2019/2020 Assessments
  1. Adopt Resolution No. 2019-011 ordering the preparation of an Engineer's Report for Consolidated Landscape and Lighting District No.96-1; and
  2. Adopt Resolution No. 2019-012 ordering the preparation of an Engineer's Report for Street and Drainage Maintenance District 96-1.

RESOLUTION NO. 2019-011

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,  
CALIFORNIA, ORDERING THE PREPARATION OF ENGINEER'S REPORT  
FOR CONSOLIDATED LANDSCAPE & LIGHTING DISTRICT NO. 96-1  
FOR FISCAL YEAR 2019/2020

RESOLUTION NO. 2019-012

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,  
CALIFORNIA, ORDERING THE PREPARATION OF AN ENGINEER'S REPORT  
FOR STREET AND DRAINAGE MAINTENANCE DISTRICT 96-1  
FOR FISCAL YEAR 2019/2020

8. Declare Three (3) Seats Vacant on the Planning Commission
  1. Declared three (3) seats vacant on the Planning Commission; and
  2. Directed the City Clerk to advertise the vacancies on the Planning Commission.
9. Review of the City's 2018 General Plan Implementation Annual Report in Accordance with Government Code Section 65400 and 65588

Received and filed the 2018 General Plan Annual Report.

### CITY COUNCIL PUBLIC HEARING

No public hearing

### CITY COUNCIL LEGISLATIVE

10. League of California Cities' (LOCC) Request to Adopt a City Proclamation or Resolution Supporting the 2020 U.S. Census

City Clerk Hughes gave a brief review of the staff report.

**A MOTION** was made by Council Member Timmer, seconded by Council Member Solano, to adopt Resolution No. 2019-013 in support of the 2020 U.S. Census. Motion carried, 4-0, with Mayor Pro Tem McCallon being absent.

RESOLUTION NO. 2019-013

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,  
CALIFORNIA, SUPPORTING THE 2020 CENSUS

11. City Manager Report and Comments (Work Program, Regional/Legislative/ Development Issues, Subcommittees, etc.)

Assistant Community Development Director Stater gave a brief update regarding the new layout of the Citrus Harvest Festival.

12. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)

None

**ANNOUNCEMENTS**

April 9	Public Safety Appreciation Lunch – Police Station
April 10	Public Safety Appreciation Lunch – Fire Station #1
April 11	Public Safety Appreciation Lunch – Fire Station #2
April 12	Public Safety Appreciation Lunch – Fire Station #3

**CLOSED SESSION**

None

**ADJOURN**

There being no further business, Mayor Lilburn adjourned the meeting at 6:40 p.m. in memory of Lillian Isaak, Albert Madrid and John Yount.

Submitted By:

Approved By:

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Betty Hughes, MMC  
City Clerk

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Penny Lilburn  
Mayor