

**MINUTES
CITY COUNCIL REGULAR MEETING
APRIL 23, 2019**

CALL TO ORDER

The regular meeting of the City Council of the City of Highland was called to order at 6:00 p.m. by Mayor Lilburn at the Donahue Council Chambers, 27215 Base Line, Highland, California.

The invocation was given by Jeff Novak, and the Pledge of Allegiance was led by Council Member Solano.

ROLL CALL

Present: Lilburn, McCallon, Solano, Timmer
Absent: Chavez

REPORT FROM CLOSED SESSION

No meeting.

SPECIAL PRESENTATIONS

Mayor Lilburn presented Dan and Caryn Bergen with a Beautification Award recognizing the upkeep and maintenance of their property.

Heather Perry, Supervisor Rowe's representative, presented a certificate to Dan and Caryn Bergen recognizing the upkeep and maintenance of their property.

Mayor Lilburn presented a Proclamation proclaiming April 26, 2019 as Arbor Day.

PUBLIC COMMENT

Fred Yauger spoke regarding a suggestion for viewing the home receiving the Beautification Award.

CITY COUNCIL CONSENT CALENDAR

A MOTION was made by Mayor Pro Tem McCallon, seconded by Council Member Solano, to approve the consent calendar as submitted. Motion carried on a roll call vote, 4-0, with Council Member Chavez being absent.

1. Waive the Reading of All Ordinances
Waived the reading of all Ordinances in their entirety and read by title only.
2. Minutes – April 9, 2019 City Council Special Meeting
Approved the Minutes as submitted.
3. Minutes – April 9, 2019 City Council Regular Meeting
Approved the Minutes as submitted.
4. Warrant Register
Approved Warrant Register No. 683 for April 23, 2019, in the amount of \$600,554.01 and Payroll of \$94,674.78.
5. Treasurer’s Report for March 2019
Received and filed Treasurer’s Report for March 2019.
6. Claim Consideration – Keisha Murphy
Rejected claim.
7. Claim Consideration – Pedro Meza
Rejected claim.
8. Second Reading of Ordinance No. 431 Amending Building and Safety Policies
Conducted a second reading, read by title only, and waived further reading of Ordinance No. 431 amending Chapter 15.70, Section 010 of Title 15, of the City’s Municipal Code related to Building and Safety policies.

City Clerk Hughes introduced Ordinance No. 431

ORDINANCE NO. 431
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
HIGHLAND, CALIFORNIA, AMENDING CHAPTER 15.70
(BUILDING AND SAFETY POLICIES) OF TITLE 15, OF THE
HIGHLAND MUNICIPAL CODE RELATED TO
BUILDING AND SAFETY POLICIES

which title was read.

CITY COUNCIL PUBLIC HEARING

No public hearing

CITY COUNCIL LEGISLATIVE

9. Purchase, Operation and Maintenance of Three Electric Vehicle Charging Stations at City Hall

Public Works Director/City Engineer Wong gave a brief review of the staff report.

A MOTION was made by Mayor Pro Tem McCallon, seconded by Council Member Solano, to:

1. Waive formal contract procedures per Municipal Code Section 2.40.100 and authorize the use of a “piggyback” contract through Sourcewell (formerly known as NJPA) Contract No. 051017-CPI between Sourcewell and ChargePoint, Inc.;
2. Approve proposal from ChargePoint for purchase of three Express 250 charging stations including 5 years of operation and maintenance services for a total amount of \$182,018.71;
3. Approve Master Services and Subscription Agreement with ChargePoint for operation and maintenance of the charging station subject to final review and approval of the City Attorney; and
4. Authorize the City Manager to sign the Master Services and Subscription Agreement. Motion carried, 4-0, with Council Member Chavez being absent.

10. Request from Burrtec Waste Industries, Inc., for Consideration of an Untimely Submittal of Information to Determine the Annual Refuse Rate Adjustment

Public Services Manager Morgan gave a brief review of the staff report.

Fred Yauger spoke in opposition of this item.

Mike Arroguin, Burrtec Vice President, spoke in support of this item.

A MOTION was made by Mayor Lilburn, seconded by Council Member Solano, to approve the request from Burrtec Waste Industries, Inc., to submit any information to determine the annual refuse rate adjustment after the March 1 due date established in the new solid waste franchise agreement. Motion carried, 4-0, with Council Member Chavez being absent.

11. Repair and Upgrade Existing Station Video Surveillance System at the Highland Police Department

Director of Administrative Services Dantuono stated he would like to let Council know that we are going to be using Leverage Information Systems as our sole source vendor, primarily due to their proprietary software. He should have made this clearer in the staff report.

City Manager Hughes stated we already have their system at the police station. We are just upgrading and repairing what is already there.

Police Captain Billings gave a brief review of the staff report.

A MOTION was made by Council Member Timmer, seconded by Mayor Pro Tem McCallon, to:

1. Approve the contract (quote #1901497 & quote #1901498) with Leverage Information Systems in the amount of \$59,640.05; and
2. Approve the following budget adjustment; transfer \$59,645 from 007-2100 (DIF-Fund Balance) to be expended from 007-8330-6040 (DIF-Equipment). Motion carried, 4-0, with Council Member Chavez being absent.

12. Design Services Proposal/Engineering Resources of Southern California, Inc., Sycamore Drive Storm Drain (Project sdr06002)

Assistant Public Works Director Zamano gave a brief review of the staff report.

A MOTION was made by Mayor Pro Tem McCallon, seconded by Council Member Solano, to:

1. Approve proposal from Engineering Resources of Southern California, Inc., to provide engineering design services for the Sycamore Drive Storm Drain (Project sdr06002); and
2. Authorize the City Manager to approve contract amendments up to 10% of the contract amount. Motion carried, 4-0, with Council Member Chavez being absent.

13. Design Services Proposal/Engineering Resources of Southern California, Inc., Pavement Management Program, Sector D Pavement Rehabilitation (Project str19001)

Assistant Public Works Director Zamano gave a brief review of the staff report.

A MOTION was made by Council Member Timmer, seconded by Mayor Pro Tem McCallon, to:

1. Approve proposal from Engineering Resources of Southern California, Inc., to provide engineering design services for Sector D Pavement Rehabilitation (Project str19001); and
2. Authorize the City Manager to approve contract amendments up to 10% of the contract amount. Motion carried, 4-0, with Council Member Chavez being absent.

14. City Manager Report and Comments (Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)

None

15. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)

Mayor Lilburn stated she attended the Annual City County Conference on April 18-19 in Lake Arrowhead.

ANNOUNCEMENTS

April 26 at 9am

April 27 at 8am-Noon

April 27 at 10am-2pm

Arbor Day Celebration at Aurantia Park

Free Compost Give Away at Highland City Hall

National Drug Take Back Day at Highland Police Station

CLOSED SESSION

None

ADJOURN

There being no further business, Mayor Lilburn adjourned the meeting at 6:44 p.m. in memory of George Fraser.

Submitted By:

Approved By:

Betty Hughes, MMC
City Clerk

Penny Lilburn
Mayor