

**MINUTES
CITY COUNCIL REGULAR MEETING
AUGUST 13, 2019**

CALL TO ORDER

The regular meeting of the City Council of the City of Highland was called to order at 6:02 p.m. by Mayor Lilburn at the Donahue Council Chambers, 27215 Base Line, Highland, California.

The invocation was given by Pastor Ken Newman, First Church of God, and the Pledge of Allegiance was led by Mayor Lilburn.

ROLL CALL

Present: Lilburn, McCallon, Solano, Timmer
Absent: Chavez

REPORT FROM CLOSED SESSION

City Attorney Marroquin stated the City Council met in closed session pursuant to Government Code Section 54956.6 on two separate matters regarding real property negotiations. The first matter was with respect to ten properties, nine of which were on Ward Street, one on Fifth Street, with the agency negotiator being Joseph Hughes, negotiating parties County of San Bernardino, there was no reportable action but staff was given direction. The other closed session item was also done pursuant to Government Code Section 54956.6, conference with real property negotiators regarding a senior housing project at 7433 Central Avenue, agency negotiator Joseph Hughes, negotiating party Susan McDevitt, Mary Erickson Community Housing, Justin Hardt and Charles Brumbaugh Corporation for Better Housing and staff was given direction but there was not any reportable action taken.

SPECIAL PRESENTATIONS

None

PUBLIC COMMENT

None

CITY COUNCIL CONSENT CALENDAR

A MOTION was made by Council Member Solano, seconded by Mayor Pro Tem McCallon, to approve the consent calendar as submitted. Motion carried on a roll call vote, 4-0, with Council Member Chavez being absent.

1. Waive the Reading of All Ordinances
Waived the reading of all Ordinances in their entirety and read by title only.
2. Minutes – June 25, 2019 City Council Regular Meeting
Approved the Minutes as submitted.
3. Warrant Register
Approved Warrant Register No. 688 for August 13, 2019, in the amount of \$4,734,700.41 and Payroll of \$389,660.77.
4. Treasurer’s Report for June 2019
Received and filed Treasurer’s Report for June 2019.
5. Claim Consideration – Sean Newman
Rejected claim.
6. Claim Consideration – Ray Ramirez
Rejected claim.
7. Easement Acceptance/Cornerstone Praise Center (6979 Palm Avenue)
 1. Accepted the Grant of Easement for road and drainage purposes from Cornerstone Praise Center; and
 2. Directed the City Clerk to record the Grant of Easement.
8. Resolution No. 2019-037 Summary Vacation of Palm Avenue Right-of-Way/Cornerstone Praise Center (6979 Palm Avenue)
 1. Adopted Resolution No. 2019-037 ordering the summary vacation of a portion of street right-of-way located at the northeast corner of Palm Avenue and Fisher Street; and
 2. Directed the City Clerk to record the resolution.

RESOLUTION NO. 2019-037

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, ORDERING THE SUMMARY VACATION OF PUBLIC RIGHT-OF-WAY ON A PORTION OF PALM AVENUE PURSUANT TO THE AUTHORITY PROVIDED BY CHAPTER 4, PART 3, DIVISION 9, OF THE STREETS AND HIGHWAYS CODE

9. Second Reading of Ordinance No. 435 Amending Building & Safety Policies
Conducted a second reading, read by title only, and waived further reading of Ordinance No. 435, "Amending Titles 2, 8 and 16 of the Highland Municipal Code to update the Fire Safety Regulations and Modify References to Retired Building, Fire and Maintenance Codes."

ORDINANCE NO. 435

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, AMENDING TITLES 2, 8 AND 16 OF THE HIGHLAND MUNICIPAL CODE TO UPDATE THE FIRE SAFETY REGULATIONS AND MODIFY REFERENCES OF RETIRED BUILDING AND FIRE AND MAINTENANCE CODES, AND MAKING A FINDING OF EXEMPTION UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT [MUNICIPAL CODE AMENDMENT (MCA-19-001)]

CITY COUNCIL PUBLIC HEARING

10. Street and Drainage Maintenance District 96-1 Annual Report (Fiscal Year 2019/20)

Mayor Lilburn opened the public hearing.

Public Works Director/City Engineer Wong stated this is the annual assessment public hearing that Council holds for the Street and Drainage Maintenance District. Currently the City has nineteen zones within the district. Three of them are street maintenance districts and the rest are drainage maintenance districts. This year a few of the zones will be having their assessment increased by 5%. Council has previously approved the report which specifies the reasons and also the amount of assessments. Staff recommends approval of the resolution.

Mayor Lilburn called for any speakers in favor or opposition of this item. Seeing none, the public hearing is now closed.

A MOTION was made by Council Member Timmer, seconded by Council Member Solano, to approve Resolution No. 2019-038 ordering the continued maintenance of improvements in Street and Drainage Maintenance District No. 96-1, confirming the Engineer's Report and levying the assessment for fiscal year 2019/20. Motion carried, 4-0, with Council Member Chavez being absent.

RESOLUTION NO. 2019-038

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, ORDERING THE CONTINUED MAINTENANCE OF IMPROVEMENTS IN THE STREET AND DRAINAGE MAINTENANCE DISTRICT NO. 96-1 AND CONFIRMING THE ENGINEER'S REPORT AND LEVYING THE ASSESSMENT FOR FISCAL YEAR 2019/20

11. Consolidated Landscape and Lighting District 96-1 Annual Report (Fiscal Year 2019/20)

Mayor Lilburn opened the public hearing.

Public Works Director/City Engineer Wong stated similarly this is Council's annual public hearing for the Consolidated Landscape and Lighting District assessments. Again, this assessment district has four different types; one is street lights, the others are landscaping and then the parks and trails. For street lights, the City used to have, for several years, an annual deficit of roughly \$20,000 to \$50,000. Due to the Council's allocation of funding the city has completed the purchase of most of Edison's street lights and we have a firm that we have hired to do all the conversions. They are changing the lights from high pressure sodium to LED, which is experiencing some cost reductions because there are less energy costs and also less maintenance costs. We think that as all the lights become converted, we are hoping we will break even, that there will not be an annual deficit for the foreseeable few years until Edison raises their energy charge again. For now, we are still assuming that for this coming year we will have some deficit, maybe \$60,000 or so, but as we are done with all the LED conversions we hope that it will get back to almost zero.

City Manager Hughes stated the major savings in that was actually taking over the maintenance from Southern California Edison. That was the biggest component in the street light cost, by doing it ourselves and contracting it out with Siemens, who we use for traffic signals. We were able to basically piggy back with what they did with WRCOG over in Riverside County and get a much reduced cost for that maintenance. That is where the big savings are.

Public Works Director/City Engineer Wong stated relative to the landscape maintenance district, the City currently has 83 zones; 46 of them are active, and 37 of them are what we call the shell LMDs. For the active ones, the 46, in this coming year we will increase 23 of them by 5%. However, there will still be some deficits throughout this district. City Council has a work program for us to continue to work out a more permanent solution to see how we can get the budget in more manageable manner.

City Manager Hughes stated staff has been working with a consultant along with the Public Facilities Subcommittee and we are ready, he believes, either this month or next month. We will be bringing back an action plan to the Public Facilities Subcommittee that will then be brought forward to the City Council on ways to close that gap.

Public Works Director/City Engineer Wong stated for the parks and trails districts there are only nine in the trail district and four in the park districts. All of them are being proposed for a 5% increase.

Mayor Lilburn called for any speakers in favor or opposition of this item. Seeing none, the public hearing is now closed.

A MOTION was made by Mayor Pro Tem McCallon, seconded by Council Member Timmer, to approve Resolution No. 2019-039 ordering the continued maintenance of improvements in the Consolidated Landscape and Lighting District No. 96-1, confirming the Engineer's Report and levying the assessment for fiscal year 2019/20. Motion carried, 4-0, with Council Member Chavez being absent.

RESOLUTION NO. 2019-039
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, ORDERING THE CONTINUED MAINTENANCE OF
IMPROVEMENTS IN THE CONSOLIDATED LANDSCAPE AND LIGHTING
DISTRICT NO. 96-1 AND CONFIRMING THE ENGINEER'S REPORT AND
LEVYING THE ASSESSMENT FOR FISCAL YEAR 2019/20

CITY COUNCIL LEGISLATIVE

12. Authorization to Submit Periodic Claims to SBCTA for TDA Article 3 Funds for Sterling Avenue and Water Street Bicycle and Pedestrian Improvements (swk16001) and Central Avenue In-Roadway Warning Lights and Base Line and Sterling Avenue Transit Access Improvements (swk17001)

Public Works Director/City Engineer Wong gave a brief review of the staff report.

A MOTION was made by Council Member Timmer, seconded by Council Member Solano, to:

1. Adopt Resolution No. 2019-040 authorizing submittal of periodic claims to SBCTA for TDA Article 3 funds for Sterling Avenue and Water Street Bicycle and Pedestrian Improvements (swk16001) and Central Avenue In-Roadway Warning Lights, Base Line and Sterling Avenue Transit Access Improvements (swk17001); and
2. Authorize the Public Works Director/City Engineer and the Director of Administrative Services/City Treasurer to execute the claim documents. Motion carried, 4-0, with Council Member Chavez being absent.

RESOLUTION NO. 2019-040
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, AUTHORIZING PERIODIC SUBMITTAL OF PERIODIC CLAIMS
TO SBCTA FOR TDA ARTICLE 3 FUNDS FOR STERLING AVENUE AND
WATER STREET BICYCLE AND PEDESTRIAN IMPROVEMENTS
(SWK16001), AND CENTRAL AVENUE IN-ROADWAY WARNING LIGHTS AND
BASE LINE AND STERLING AVENUE
TRANSIT ACCESS IMPROVEMENTS (SWK17001)

13. Proposed Resolution in Support of Balanced Energy Solutions and Local Choice

A MOTION was made by Mayor Pro Tem McCallon, seconded by Council Member Solano, to adopt Resolution No. 2019-041 in support of balanced energy solutions and local choice. Motion carried, 4-0, with Council Member Chavez being absent.

RESOLUTION NO. 2019-041

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, SUPPORTING BALANCED ENERGY SOLUTIONS AND
MAINTAINING LOCAL CONTROL OF ENERGY SOLUTIONS

14. City Manager Report and Comments (Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)

City Manager Hughes stated he would like to thank the City Council, particularly Council Member Chavez and Council Member Solano, for their work on the National Night Out event which was held on August 6. This year's National Night Out event was combined with the Resource Fair and we will continue to work on this event to build it up every year. Overall, this year's event was very successful and worked very well.

Mayor Lilburn expressed her thanks to staff for making National Night Out a great event. She would also like to thank Council Member Chavez and Council Member Solano for their work on the event.

Council Member Solano also expressed her gratitude to staff for a great event.

15. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)

None

ANNOUNCEMENTS

None

CLOSED SESSION

None

ADJOURN

There being no further business, Mayor Lilburn adjourned the meeting at 6:21 p.m. in memory of Robin Ogan.

Submitted By:

Approved By:

Betty Hughes, MMC
City Clerk

Larry McCallon
Mayor Pro Tem