

CITY OF HIGHLAND SPECIAL MEETING OF THE COMMUNITY TRAILS COMMITTEE AGENDA

SPECIAL MEETING

January 12, 2023
6:00 p.m.
City Hall

Donahue Council Chambers
27215 Base Line
Highland, California

MEMBERS

Robert La Chausse, Chair
Erwin Fogerson, Vice Chair
Richard Bowman, Member
Michael McMillan, Member
Brent Merideth, Member

STAFF

Lawrence A. Mainez, Community Development Director
Kim Stater, Assistant Community Development Director
Angela Tafolla, Assistant Planner
Camille Goritz, Administrative Assistant III

MISSION STATEMENT

Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.

Visit the City's Website at: www.cityofhighland.org

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance, please contact the City Clerk's office at (909) 864-6861, ext. 226, at least 72 hours prior to the meeting for any requests for reasonable accommodation to include interpreters.

Pursuant to Government Code Section 54957.5, any disclosable public records related to an open session item on a regular meeting agenda and distributed by the City of Highland to all or a majority of the Planning Commission, less than 72 hours prior to that meeting, are available for public inspection at Highland City Hall, 27215 Base Line, Highland, CA 92346, during normal business hours.

Submission of Public Comments: For those wishing to make public comments by email, please submit your comments by email to be read aloud at the meeting. Email comments must be submitted by 5:00 p.m. on January 12, 2023 to publiccomment@cityofhighland.org. If you are submitting a public comment pertaining to an item on the January 12, 2023 agenda, please identify the agenda item number in the subject line.

Members of the public will be permitted to make public comments in person.

**COMMUNITY TRAILS COMMITTEE
SPECIAL MEETING AGENDA
January 12, 2023 - 6:00 P.M.**

CALL TO ORDER

Pledge of Allegiance

COMMUNITY INPUT (ITEMS NOT ON THE AGENDA)

To address the Community Trails Committee please complete a speaker form located at the entrance and give it to the Administrative Assistant prior to the beginning of the meeting. Your name will be called when it is your turn to speak. Individual speakers are limited to three minutes each. Comments received via email by January 12, 2023, 5:00 p.m., will be read into the record, provided that the reading shall not exceed three (3) minutes.

BUSINESS ITEM

1. 27th Community Trails Day Budget and event date

RECOMMENDATION: Staff recommends the Community Trails Committee (CTC) have an open discussion with Staff regarding all aspects of the next Trails Day event.

ANNOUNCEMENTS

ADJOURN

I, Camille Goritz, Administrative Assistant III of the City of Highland, California, certify that I caused to be posted this agenda on or before the 12th of January 2023 by 5:30 p.m. on our website at www.cityofhighland.org and in the following designated areas:

Highland Branch Library
7863 Central Avenue

Fire Station No. 1
26974 Base Line

City Hall
27215 Base Line

Date: January 9, 2023



Camille Goritz, Administrative Assistant III



STAFF REPORT

TO THE COMMUNITY TRAILS COMMITTEE

DATE: January 12, 2023

FROM: Lawrence A. Mainez, Community Development Director

PREPARED BY: Angela Tafolla, Assistant Planner *AT*

SUBJECT: 27th Community Trails Day Budget and event date

RECOMMENDATION: Staff recommends the Community Trails Committee (CTC) have an open discussion with Staff regarding all aspects of the next Trails Day event.

PUBLIC NOTICE: As required by City Council Resolution, notice of the CTC's Meeting was posted at the City's three designated posting locations within the City. In addition, the Agenda was posted on the City's Website. No further Notice is required.

BACKGROUND: Planning the Community Trails Day event takes several months to coordinate. Selecting a date and location by next month is paramount to afford staff ample time to plan and coordinate a successful event.



Analysis:

Staff recommends the Community Trails Committee (CTC) hear staff's presentation and discuss the 27th Annual Community Trails Day Event, and provide input on the following items:

- A. Trails Day Event Date
- B. Trails Day Event locations
- C. Event Budget

A. Trails Day Event Date

Staff proposes to hold the 27th Annual Trails Day Event on June 3, 2023, the same day as National Trails Days.

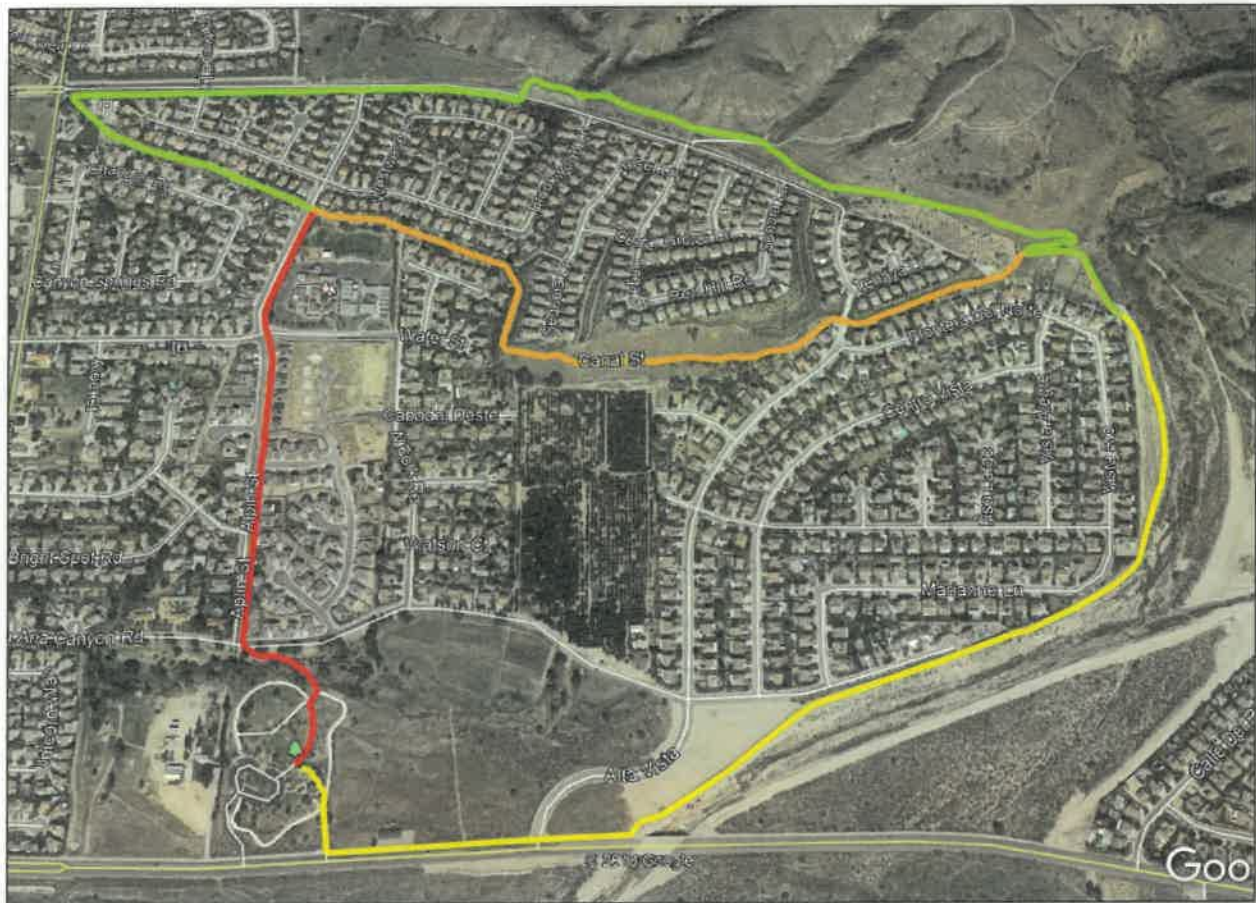
Approved _____	Motion _____	Second _____	Agenda Item No. <u>1</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 Recording Secretary		 Lawrence A. Mainez, Community Development Director	

B. Trail Day Even Locations

Staff proposes three (3) sites to serve as the location of the 2023 Community Trails Day event. These locations include Plunge Creek – Red Hill – Aplin Trail Loop, the San Bernardino Municipal Water District Property (SBMWD) - Tres Lagos (previously Harmony), and the property in the Santa Ana River Wash owned by the San Bernardino Water Conservation District (SBWCD). Alternatively, the CTC can provide staff direction to investigate additional locations not included in the following list.

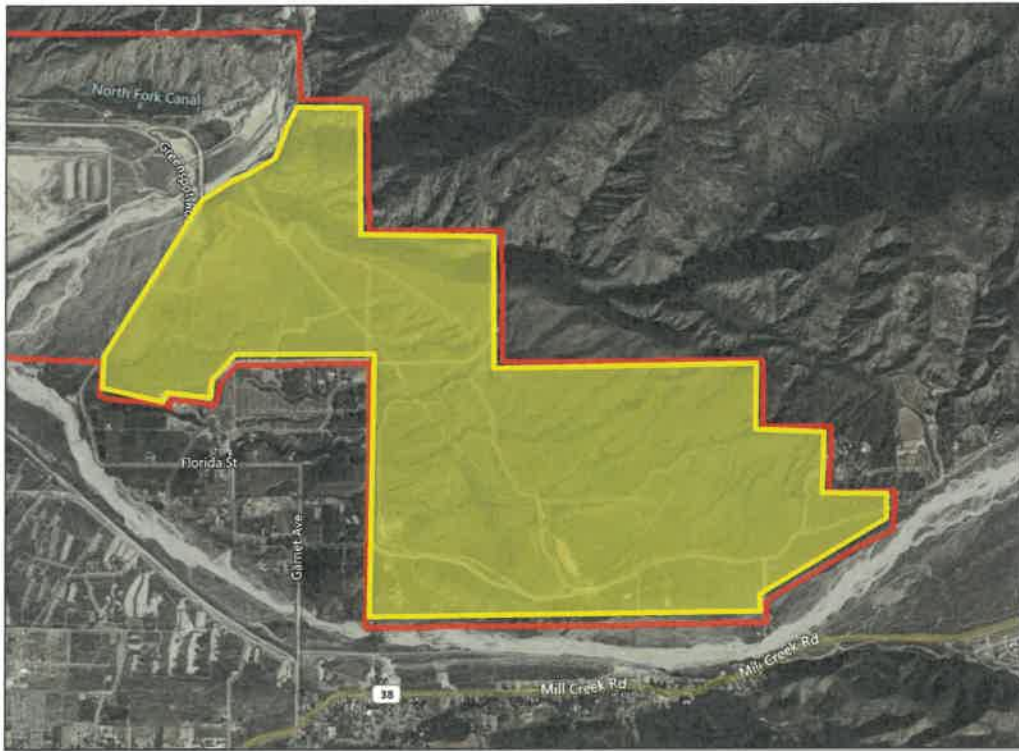
The following graphics depict each of the three (3) locations.

Option 1 –Plunge Creek – Red Hill – Aplin Trails Loop



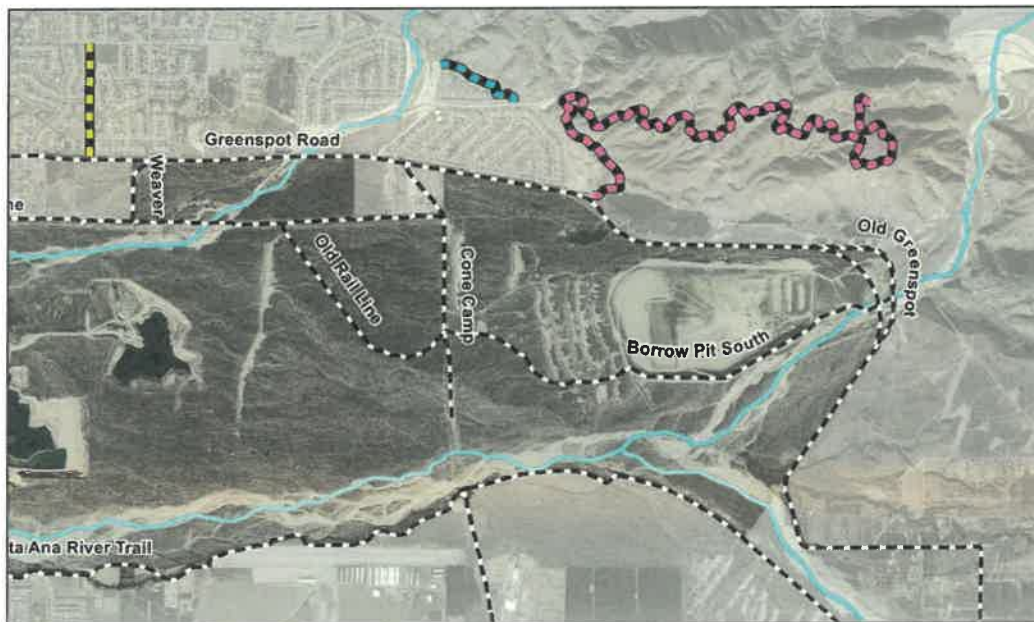
This option could be staged at Aurantia Park and will take hikers along Plunge Creek, Red Hill, and the Aplin Trails.

Option 2 - San Bernardino Municipal Water District Property - Tres Lagos



The site contains a number of existing dirt access roads and existing trails that provide an expansive view of the San Bernardino Valley, the Santa Ana River Wash area and the San Bernardino Mountains. Staff would need to work with the property owner, the SBMWD, to identify what areas of the site could be accessed. Staging could be done at the Historic Greenspot Bridge or off of Newport Ave. near the southeast section of the property.

Option 3 - San Bernardino Valley Water Conservation District (SBVWCD) property in the Santa Ana River Wash



Staff will have to work with the staff of the SBVWCD for route suggestions in the wash area that might be available. Staging can occur at Aurantia Park or there may be an opportunity to utilize the East Valley Water District's (EVWD) headquarters as a staging area. Staff would need to coordinate with both the SBVWCD and EVWD.

C. Event Budget:

The adopted Budget for fiscal year 2022-2023 allocates a total of \$1,200.00 for the Community Trails Day Event. The majority of the previous budget allocations went to advertising with the local School Districts through Peach Tree, snacks and drinks and, a new feather flag. Peach Tree rates have not yet been established but are likely to be higher this year. The Historic Preservation Board has not determined a source of advertisement for the 2023 Citrus Harvest Festival. There may be opportunity to advertise the Trails Day Event at a cost with the festival advertisement.