

PLANNING COMMISSION REGULAR MEETING MINUTES
January 16, 2024 – 6:00 P.M.

CALL TO ORDER

The regular meeting of the Planning Commission of the City of Highland was called to order at 6:00 p.m. by Chair Hamerly at the Donahue Council Chambers, 27215 Base Line, Highland, California.

Present:	Chair	Randall Hamerly
	Vice Chair	Chandra Thomas
	Commissioner	Craig Graves
	Commissioner	Jarrold Miller
	Commissioner	David Saran

Staff Present: Lawrence Mainez, Community Development Director
Kim Stater, Assistant Community Development Director
Angela Tafolla, Associate Planner
Matt Bennett, Assistant Public Works Director
Camille Duarte, Administrative Assistant III

Chair Hamerly led the Pledge of Allegiance.

COMMUNITY INPUT (ITEMS NOT ON THE AGENDA)

None.

Newly appointed Commissioner Graves introduced himself to the Commissioners and Staff.

CONSENT CALENDAR

1. Minutes from the January 2, 2023 Regular Meeting.

A MOTION was made by Vice Chair Thomas and seconded by Commissioner Miller to approve the minutes as amended. Motion carried, 5-0.

PUBLIC HEARINGS

2. Conditional Use Permit CUP-23-009 for the development of a 243,323 square foot speculative industrial warehouse building, Variance VAR-23-002 to allow the building to exceed the maximum building height permitted in the Business Park Zone by 17.6', Design Review DRA-23-010 for the project's Site Plan, Building Elevations, Conceptual Grading Plan, Conceptual Landscape Plan, Mitigated Negative Declaration, and Vesting Tentative Parcel Map TPM 23-003 for the consolidation of twenty-four (24) parcels into one (1) parcel. **Continued from the 12-19-23 Planning Commission Meeting.**

Chair Hamerly asked what is the date the Applicant requested to continue the meeting?

Associate Planner Tafolla stated the Applicant does not have a date specific. We need to table this item.

A MOTION was made by Chair Hamerly and seconded by Commissioner Saran to continue this item at the request of the Applicant to an unspecified date. Motion carried, 5-0.

3. Code of Ethics – Annual Review

The Planning Commission received and filed the current Code of Ethics.

ANNOUNCEMENTS

Administrative Assistant Duarte announced the Planning Commissioners Academy Conference scheduled March 6-8, 2024 in Long Beach, California.

The Planning Commissions next regular meeting is scheduled February 6, 2024.

ADJOURN

There being no further business, Chair Hamerly declared the meeting adjourned at 6:12 p.m.

Submitted by:

Approved by:

Camille Duarte, Administrative Assistant III
Community Development Department

Randall Hamerly, Chair
Planning Commission

