

**MINUTES
CITY COUNCIL REGULAR MEETING
MAY 10, 2022**

CALL TO ORDER

The regular meeting of the City Council of the City of Highland was called to order at 6:00 p.m. by Mayor McCallon at the Donahue Council Chambers, 27215 Base Line, Highland, California.

The invocation was given by Pastor Gary Pounds, Immanuel Baptist Church, and the Pledge of Allegiance was led by Council Member Chavez.

ROLL CALL

Present: Chavez, Lilburn, McCallon, Solano, Timmer
Absent: None

REPORT FROM CLOSED SESSION

None

SPECIAL PRESENTATIONS

Lindsey Cobaugh, YMCA Executive Director, presented a PowerPoint presentation regarding ongoing for the Highland YMCA.

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)

Cheryl Meis spoke regarding her appreciation of the Council Member's dedication to the members of not only Highland but for the members of the surrounding communities as well.

Sophia Trovato spoke regarding a follow up to the safety issues with traffic in her neighborhood of Base Line and Church Avenue.

Gregory Hogan spoke regarding the noise and crime concerns in his neighborhood.

CITY COUNCIL CONSENT CALENDAR

A MOTION was made by Council Member Solano, seconded by Mayor Pro Tem Lilburn, to approve the consent calendar as submitted. Motion carried on a roll call vote, 5-0.

1. Waive the Reading of All Ordinances
Waived the reading of all Ordinances in their entirety and read by title only.

2. Minutes – April 12, 2022 City Council Regular Meeting
Approved the Minutes as submitted.
3. Warrant Register
Approved Warrant Register No. 741 for May 10, 2022, in the amount of \$4,062,145.10 and Payroll of \$212,366.74.
4. Treasurer’s Report for March 2022
Received and filed Treasurer’s Report for March 2022.
5. Claim Consideration – Erika Madrigal
Rejected claim.
6. Claim Consideration – Alejandro Vara Jr.
Rejected claim.
7. Street and Drainage Maintenance District 96-1 Annual Report (Fiscal Year 2022/23)
 - 1) Adopted Resolution No. 2022-013 giving preliminary approval of the Annual Report; and
 - 2) Adopted Resolution No. 2022-014 setting June 14, 2022, as the date of the protest hearing.

RESOLUTION NO. 2022-013
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
COUNTY OF SAN BERNARDINO, CALIFORNIA
GIVING PRELIMINARY APPROVAL OF REPORT FOR
STREET AND DRAINAGE MAINTENANCE DISTRICT NO. 96-1
FISCAL YEAR 2022-23

RESOLUTION NO. 2022-014
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, DECLARING ITS INTENTION TO LEVY AND COLLECT
ASSESSMENTS FOR FISCAL YEAR 2022-23 IN STREET AND DRAINAGE
MAINTENANCE DISTRICT NO. 96-1, AN ASSESSMENT DISTRICT, AND
OFFERING A TIME AND PLACE FOR HEARING OBJECTIONS THERETO

8. Consolidated Landscape and Lighting District 96-1 Annual Report (Fiscal Year 2022/23)
 - 1) Adopted Resolution No. 2022-015 giving preliminary approval of the Annual Report; and
 - 2) Adopted Resolution No. 2022-016 setting June 14, 2022, as the date of the protest hearing.

RESOLUTION NO. 2022-015
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
COUNTY OF SAN BERNARDINO, CALIFORNIA,
GIVING PRELIMINARY APPROVAL OF ENGINEER’S REPORT FOR
CONSOLIDATED LANDSCAPING & LIGHTING DISTRICT NO. 96-1

RESOLUTION NO. 2022-016
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, DECLARING ITS INTENTION TO LEVY AND COLLECT
ASSESSMENTS FOR FISCAL YEAR 2022-23 IN CONSOLIDATED
LANDSCAPE AND LIGHTING DISTRICT NO. 96-1, AN ASSESSMENT
DISTRICT, AND OFFERING A TIME AND PLACE FOR
HEARING OBJECTIONS THERETO

9. Authorization to Submit Claims for TDA Article 3 Funds – Messina Street/Seine Avenue Sidewalk Gap (Project No. swk21001)
- 1) Adopted Resolution No. 2022-017 authorizing submittal of periodic claims to San Bernardino County Transportation Authority (SBCTA) for Transportation Development Act (TDA) Article 3 funds for the Messina Street/Seine Avenue Sidewalk Gap Project; and
 - 2) Authorized the Public Works Director/City Engineer and the Director of Administrative Services/City Treasurer to execute the claim documents.

RESOLUTION NO. 2022-017
RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND
AUTHORIZING SUBMITTAL OF CLAIMS TO
SBCTA FOR TDA ARTICLE 3 FUNDS FOR THE
MESSINA STREET/SEINE AVENUE SIDEWALK GAP PROJECT

10. Design Services Proposal/TKE Engineering, Inc. – Sidewalk Improvement Project (swk21001)
- 1) Approved the proposal from TKE Engineering, Inc., to provide engineering design services for the Transportation Development Act Article III Sidewalk Improvement Project (swk21001); and
 - 2) Authorized the City Manager to approve contract amendments up to 10% of the proposal amount.
11. Notice of Completion – Project No. str20001 (Bid No. 2020-10, “Pavement Management Program – Sector E Pavement Rehabilitation”)
- 1) Accepted Project No. str20001 (Bid No. 2020-10, “Pavement Management Program – Sector E Pavement Rehabilitation”) as completed;
 - 2) Authorized the Mayor to sign the Notice of Completion; and
 - 3) Directed the City Clerk to file the Notice of Completion.
12. Sheriff’s Department Schedule A Amendment for FY 2022-2023 and Amendment No. 1 to the Reimbursement Agreement between the City of Highland and East Valley Water District for Law Enforcement Services for FY 2022-2023
- 1) Authorized the Mayor to execute the amended Schedule A contract (FY 2022-2023) for Law Enforcement Services with the San Bernardino County Sheriff’s Department; and
 - 2) Approved Amendment No. 1 to the Reimbursement Agreement between the City of Highland and East Valley Water District for Law Enforcement Services (FY 2022-2023).

CITY COUNCIL PUBLIC HEARING

13. Resolution No. 2022-018 Fixing the Highland Paramedic Special Tax Rate for Fiscal Year 2022-2023

Mayor McCallon stated next, we have a public hearing item, it is regarding fixing the Highland paramedic special tax rate for the fiscal year 2022-2023, and he will open the public hearing.

Director of Administrative Services Dantuono stated this is the annual resolution setting the rate for the medic tax. It was started back in 1985, and in 1985 there was no inflator put on it, so it is the same tax rate today as it was back then and that is \$19.00 per individual dwelling and \$38.00 per individual commercial unit. We do believe it will take in about \$360,000 per year as opposed to the \$2.2 million in expenditures, and as you know, the fire department makes up the balance. Staff is asking for Council to adopt this annual resolution tonight.

Mayor McCallon stated any questions or comments?

Mayor Pro Tem Lilburn stated she a comment. This 360 is nothing in comparison to what is spent and that comes out of the fire budget.

Director of Administrative Services Dantuono stated the difference does. At the end of the year if the paramedic fund is...

Mayor Pro Tem Lilburn stated she knows at one point we seriously considered looking at revising that because it is a burden on the City budget. She knows this was set, how many years ago?

Director of Administrative Services Dantuono stated eighty-five.

Mayor Pro Tem Lilburn stated we may want to look at revising that at some point, and she know it is a very political hot topic, but our City cannot afford to bear the brunt of all this, and we should really look at it seriously in the near future of revamping that tax.

Mayor McCallon stated we have to go to the vote of the people.

Mayor Pro Tem Lilburn stated she understands this.

Council Member Timmer stated when the program started, we had one paramedic unit and we have three now. We, as Council members, through the years, chose to increase all the stations to being paramedic and we knew upfront there was a deficit. Yet, at some point we need to do something with talk about elections and they did not go very well for police and fire and such. It is something, in the long term, we are going to have to address it.

Mayor McCallon stated agreed. He called for any other comments or questions. This is a public hearing, is there anyone in the audience who wishes to speak either for or against this item. Seeing none, he will close the public hearing and bring the item back to the Council for discussion and action.

A MOTION was made by Council Member Solano, seconded by Mayor Pro Tem Lilburn, to adopt Resolution No. 2022-018 fixing the Highland paramedic Special Tax rate for Fiscal Year 2022-2023. Motion carried, 5-0.

RESOLUTION NO. 2022-018
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, FIXING THE HIGHLAND PARAMEDIC SPECIAL TAX RATE FOR
FISCAL YEAR 2022-2023

CITY COUNCIL LEGISLATIVE

14. Contract Award – Bid No. 2022-03, “Highland City Hall HVAC Rooftop Package Unit Replacement Project”

Public Works Director/City Engineer Zamano gave a brief review of the staff report.

A MOTION was made by Council Member Timmer, seconded by Council Member Solano, to award the contract to replace eleven (11) City Hall rooftop HVAC units to the responsive low bidder, Therma LLC (Therma), in the amount of \$204,621. Motion carried, 5-0.

15. Incidental Take Permit for Base Line Bridge over City Creek (Project No. brg07001)

Public Works Director/City Engineer Zamano gave a brief review of the staff report.

A MOTION was made by Council Member Solano, seconded by Mayor Pro Tem Lilburn, to approve a permit fee in the amount of \$20,750 from California Department of Fish and Wildlife (CDFW) for geotechnical exploration of two small test pits for Base Line Bridge over City Creek project. Motion carried, 5-0.

16. Purchase of New Type I Fire Engine

Director of Administrative Services Dantuono gave a brief review of the staff report.

A MOTION was made by Mayor Pro Tem Lilburn, seconded by Council Member Solano, to approve moving forward with the order and purchase of a new Type I Fire Engine from KME Rev Group in the amount of \$772,613.72 through the City’s membership in Sourcewell. Motion carried, 5-0.

17. City Manager Report and Comments (Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)

City Manager Hughes stated than you Mayor. He just wants to bring the Council up to date on a few items. First off, on May 3, the Planning Commission approved KZ Holdings 34-unit single family detached home community and this will be built north of Smart and Final, right here on Base Line. Also, Monte Vista's 18 units, single family detached homes located near Victoria Avenue and Pacific Street are halfway complete. The new homes are single story and range from 1,500 to 1,750 square feet. On May 4, the City of Highland's Active Transportation plan, funded by SCAG through their disadvantage communities planning initiative and adopted by the City Council in February of 2021, received the 2022 Excellence Award and Best practices from the American Planning Association Inland Empire Section. So, congratulations to the Planning staff and to the City Council for the adoption of that program. The Finance Department has started the interim audit with their preliminary audit field work, and the actual audit will be starting in December. We have applied for our second installment of the American Rescue Plan Act, which will be \$7.4 million. Onto the construction of Boulder Avenue, the construction of the street landscape improvements within the two-mile stretch are nearly completed and we are looking at completion on May 20, that is what we are targeting and a notice of completion to be brought forward to the City Council on June 14. In April, the Highland Fire Department responded to 624 calls for service, 430 of those were medical aides, 47 traffic collisions, there were seven vehicle fires and 23 structure fires. The Sheriff's Department from April 11 to May 8, had 3,110 calls for service, made 270 reports and had 135 arrests. He just wanted to remind the City Council that we have confirmed a new date for the Public Safety Appreciation lunch and that will be on July 20. On Monday, May 23, there will be a Blood Drive at the Highland Police station from 12 p.m. to 5 p.m. On June 4, there is going to be a Highland Improvement Team cleanup which is a Saturday. On July 4, we will be holding the parade and he hopes all the Council can participate. July 23, we will be doing an Oil Filter Exchange program at Auto Zone.

18. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)

Mayor Pro Tem Lilburn stated she would like to request to start an early campaign to start notifying and reminding residents that fireworks are illegal in the City of Highland. Also, she would like to express her gratitude to the Sheriff's Department for inviting her to be a judge at a recent event. Just a reminder that the inaugural flight out of San Bernardino Airport is scheduled for August 4.

Council Member Chavez stated he will be absent from the June 14 meeting.

ANNOUNCEMENTS

None

CLOSED SESSION

None

ADJOURN

There being no further business, Mayor McCallon adjourned the meeting at 6:46 p.m. in memory of Sam Spagnolo and Frank Granado.