

MINUTES
HISTORIC AND CULTURAL PRESERVATION BOARD SPECIAL MEETING
June 2, 2022

CALL TO ORDER

The regular meeting of the Historic and Cultural Preservation Board of the City of Highland was called to order at 5:00 p.m. by Chair Bible at the Donahue Council Chambers, 27215 Base Line, Highland, California.

Present: Chair Patrick Sandford
 Vice Chair Pamela Bible
 Member Tony Mauricio
 Member Gail Shelton

Absent: Member Colin Childs

Staff Present: Kim Stater, Assistant Community Development Director
 Ash Syed, Associate Planner
 Camille Goritz, Administrative Assistant III

The Pledge of Allegiance was led by Member Shelton.

COMMUNITY INPUT

None

CONSENT CALENDAR

1. Minutes from the May 11, 2022 Special Meeting.

A MOTION was made by Member Shelton, seconded by Member Mauricio, to approve the minutes, as amended. Motion carried, 3-1-1, with Member Bible abstaining, and Member Childs being absent.

BUSINESS ITEM

2. Certificate of Appropriateness (COA 22-002) for a 63 square foot building expansion on the west side of a contributing residence in the Historic District. (27206 Nona Avenue)

Vice Chair Bible excused herself because she is the applicant for this item.

Associate Planner Syed presented the staff report.

Pamela Bible, Applicant stated the change is very minimal. The vertical board won't really distinguish it because the whole house has white board corners. We will go with 6-inch shiplap wood, instead of the two-lap siding, which is what I have already, unfortunately it did not show up on the photo. Several years ago, we had to change siding on the bathroom that was a newer wall, and that's what we have there which is the 6-inch shiplap so this will be the same, that is the new addition wood.

Associate Planner Syed stated Planning Condition No. 3 stated the proposal will not negatively impact the surrounding area, as the proposed expansion is conditioned to be distinguished from the original home with contrasting vertical wood siding and a white wooden slat.

Pamela Bible stated but it's not vertical. It is going to be horizontal shiplap, but it'll be 6-inch shiplap instead of two lap siding.

Associate Planner Syed stated adding to the beginning of Planning Condition No. 5 will be modified to the addition and any new wood shall be 6-inch horizontal shiplap siding painted to match the original structure.

Chair Sandford stated on page 13, the photo of the west side of the building and it states basement will be accessed from inside house. I want to confirm with staff that everybody from Building and Safety and Fire as far as any type of required access.

Pamela Bible stated it is not a live in basement, it's only access to the heater and the water heater. It's like it's a crawl space access, so it really isn't a basement.

Assistant Community Development Director Stater stated we will confirm and if it needs to be moved and extended out for building code.

Chair Sandford stated I support this.

- 1) **A MOTION** was made by Member Mauricio, seconded by Member Shelton, to Approve Certificate of Appropriateness (COA 22-002) for a 63 square foot building expansion on the west side of a contributing residence, subject to the Conditions of Approval as amended, and;
- 2) Adopt the Findings of Fact. Motion carried, 3-1-1, with Member Bible abstaining, and Member Childs being absent.
3. Certification of Appropriateness (COA 22-001) for the demolition and reconstruction of a 2,450 square foot structure commonly known as the "Old Bank Building" located in the Highland Historic District (6956 Palm Ave) (Continued from May 11, 2022)

Vice Chair Bible excused herself since she is within 500 feet of the building.

Associate Planner Syed presented the staff report.

Robert Lee, Representative stated I spoke with the owners of this building and the property, and they understand what the recommendations from the city are and I have a meeting scheduled with them for next Wednesday to sit down and try and redesign their new building. It is an ongoing continuation, and I don't have any answers yet, but that is what is going on right now.

Chair Sandford asked is our next earliest meeting would be on Tuesday, July 7, 2022, would that give you enough time to come back?

Robert Lee stated I believe we will have something I will have something drawn up and ready to go by that meeting, all I need to know from the Historic Board is what is the deadline for Associate Planner Syed to have those plans?

Associate Planner Syed stated two weeks prior.

A MOTION was made by Member Shelton, seconded by Member Mauricio, to table this item to allow the Applicant ample time to accommodate the Board's directives on the "Old Bank Building". Motion carried, 3-1-1, with Member Bible abstaining, and Member Childs being absent.

4. A status of Certificate of Appropriateness Applications for properties within the Highland Historic District.

Associate Planner Syed presented the staff report.

Historic and Cultural Preservation Board receives and files Staff's report.

ANNOUNCEMENTS

Assistant Community Development Director reminded members in our August meeting we usually pick dates for Citrus Harvest Festival, which is our 25th Anniversary.

ADJOURN

There being no further business, Chair Sandford declared the meeting adjourned at 5:45 p.m.

Submitted by:

Approved by:

Camille Goritz, Administrative Assistant III

Patrick Sandford, Chair