

**MINUTES
CITY COUNCIL REGULAR MEETING
JULY 11, 2023**

CALL TO ORDER

The regular meeting of the City Council of the City of Highland was called to order at 6:00 p.m. by Mayor McCallon at the Donahue Council Chambers, 27215 Base Line, Highland, California.

The invocation was given by Pastor Willie Hicks, Harvest Care Church, and the Pledge of Allegiance was led by Council Member Solano.

ROLL CALL

Present: Chavez-Cordova, Lilburn, McCallon, Solano, Timmer
Absent: None

REPORT FROM CLOSED SESSION

None

SPECIAL PRESENTATIONS

Colleen Gamboa from the Redlands Bicycle Classic presented the city with a plaque in appreciation for the continued support of the event.

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)

Fred Yauger spoke commending the city for the Emmerton Lane Trail Restoration and Improvement Project.

Daniel JiranJee spoke regarding his concerns with the Airport Gateway Specific Plan.

Jorge O. Heredia introduced himself as a new resident in Highland and expressed his interest in getting more involved in the community.

Christian Flores spoke regarding his concerns with the Airport Gateway Specific Plan and the cost of Burrtec services.

Silver Montero spoke regarding his concerns with the Airport Gateway Specific Plan.

Brenda representing the San Bernardino Airport Community (SBAC) spoke regarding her concerns with the Airport Gateway Specific Plan.

Ma Carmen Gonzalez spoke regarding her concerns with the Airport Gateway Specific Plan.

Tania spoke regarding her concerns with the Airport Gateway Specific Plan.

Martha Romero spoke regarding her concerns with the Airport Gateway Specific Plan.

CITY COUNCIL CONSENT CALENDAR

A MOTION was made by Council Member Solano, seconded by Mayor Pro Tem Lilburn, to approve the consent calendar as submitted with Council Member Chavez-Cordova abstaining from Item #2. Motion carried on a roll call vote, 5-0.

1. Waive the Reading of All Ordinances
Waived the reading of all Ordinances in their entirety and read by title only.
2. Minutes – June 13, 2023 City Council Regular Meeting
Approved the Minutes as submitted.
3. Warrant Register
Approved Warrant Register No. 755 for July 11, 2023, in the amount of \$6,381,870.33 and Payroll of \$210,969.15.
4. Treasurer’s Report for May 2023
Received and filed Treasurer’s Report for May 2023.
5. Claim Consideration – Jehad Abujoudeh
Rejected claim.
6. Second Reading of Zone Change (ZC 23-001): Ordinance No. 460 of the City of Highland Changing the Zoning Designation of Seven (7) Parcels from Industrial (I) to Business Park (BP)
Conducted a second reading of Zone change (ZC 23-001), read by title only, and waived further reading of Ordinance No. 460 changing the zoning designation of seven (7) parcels from Industrial (I) to Business Park (BP).

ORDINANCE NO. 460

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, APPROVING ZONE CHANGE (ZC 22-001) TO MODIFY THE ZONING DESIGNATION OF SEVEN (7) PARCELS FROM INDUSTRIAL (I) TO BUSINESS PARK (BP) RELATED TO A DEVELOPMENT CONSISTING OF A 4,042 SQUARE FOOT FUEL CANOPY FOR SIX (6) GASOLINE PUMPS, A 2,520 SQUARE FOOT FUEL CANOPY FOR THREE (3) DIESEL PUMPS, A 1,387 SQUARE FOOT AUTOMATED CARWASH, AND A 4,620 SQUARE FOOT CONVENIENCE STORE AT THE NORTHEAST CORNER OF PALM AVENUE AND 5TH STREET

7. Engineering Resources of Southern California (ERSC) Amendment for Professional Design Services - Sycamore Drive Storm Drain, Project sdr06002
 - 1) Approved an amendment to the professional services agreement with ERSC for design revisions and construction support for the Sycamore Drive Storm Drain, Project sdr06002; and
 - 2) Authorized the City Manager to approve contract amendments up to 10% of the revised contract amount.

CITY COUNCIL PUBLIC HEARING

8. Consideration of a Resolution to Adjust the Business Tax on the Extraction and/or Processing of Rock, Sand and Gravel (Aggregate) Pursuant to Title 5 (Business Licenses and Regulations), Chapter 5.17 (Business License Tax on Extraction and/or Processing of Rock, Sand and Gravel [Aggregate]), Section 5.17.040 (Rock, Sand and Gravel [Aggregate]), Section 5.17.040 (Rock, Sand and Gravel [Aggregate] Extraction and Processing Tax)

Mayor McCallon opened the public hearing.

Assistant Director of Administrative Services Nava-Cruz stated the item is a resolution related to the annual adjustment of the city's mining tax. The Consumer Price Index (CPI) was used for Riverside, San Bernardino, and Ontario areas. From May 2022 to May 2023, the CPI increase was 3.93%, thus the city is recommending the adjustment of the mining tax be 3.93%. Staff notified the mining companies; and if approved, will take effect July 1, 2023.

Mayor McCallon asked if anyone else in the public wished to comment either for or against the item?

Seeing none, he closed the public hearing and brought it back to City Council for deliberation and action.

A MOTION was made by Mayor Pro Tem Lilburn, seconded by Council Member Chavez-Cordova, to adopt Resolution No. 2023-037 fixing the Highland Business License Tax on the extraction and/or processing of rock, sand, and gravel (aggregate) for Fiscal Year 2023-2024. Motion carried, 5-0.

RESOLUTION NO. 2023-037

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, FIXING THE HIGHLAND BUSINESS LICENSE TAX ON THE
EXTRACTION AND/OR PROCESSING OF ROCK SAND AND GRAVEL
(AGGREGATE) FOR FISCAL YEAR 2023-2024**

CITY COUNCIL LEGISLATIVE

9. Pavement Management Program 2023 Update

Senior Civil Engineer Booth gave a brief review of the staff report.

Vivek Jha, with Nichols Consulting Engineers (NCE) presented a PowerPoint presentation.

A MOTION was made by Mayor Pro Tem Lilburn, seconded by Council Member Solano, to approve Scenario 1-B of the Pavement Management Program (PMP) 2023 Update and project location maps for implementation of the 5-year PMP. Motion carried, 5-0.

10. Appoint One (1) Member of the Public to the Historic and Cultural Preservation Board

City Clerk Hughes gave a brief review of the staff report. She opened the floor for nominations.

Council Member Timmer nominated Daniel Lowry.

City Clerk Hughes closed the floor for nominations.

City Clerk Hughes called for the vote for Daniel Lowry; received five votes.

City Council unanimously appointed one member of the public, Daniel Lowry to the Historic and Cultural Preservation Board.

11. City Manager Report and Comments (Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)

City Manager stated there is a construction update on the traffic signal modifications project at the intersection of 9th Street and Lankershim Avenue. Construction is substantially complete, and the cost of the project is \$78,000 funded by the American Rescue Plan Act (ARPA).

The ribbon cutting ceremony for the SR-210 Lane Addition and Base Line Interchange Project is on Friday, July 21, at 10:00 am. This event will take place by the ARCO gas station. The city identification art panels and city logo on the bridge have been approved by Caltrans; however, the packing crate artwork has not been approved.

On July 5, the Planning Commission approved entitlement applications for American Recess, LLC to construct a three story, 120 square foot fully enclosed self-storage facility on a 1.6-acre vacant site located south of Greenspot Road between Esporta and the existing Universal Self Storage.

The Spirit Halloween retail store will temporarily occupy the old Big Lots retail building next to Food for Less. The property owner is still working to attract a permanent resident to that location.

Tractor Supply is proposed on the northwest corner of Base Line and Church Avenue. The construction meeting was conducted a couple of weeks ago and construction is anticipated to start later in July. Building occupancy is anticipated by February 2024.

Wakeland Highland LP, the company associated with the Senior Housing Project on Central Avenue has applied for the next cycle of Multi-Family Housing Program funding through California Department of Housing and Community Development (HCD).

The city is finalizing the Engineering Department online permit module. The portal is anticipated to go live by the end of this month. Once the portal goes live, the public will have the ability to submit engineering permit applications and construction plans online.

On Monday, July 17, there will be a Blood Drive Committee meeting.

On July 31, there will be a Blood Drive at the Highland Police Station.

On August 1, the city will host the National Night Out event at the Highland Police Station from 6:00 pm to 8:00 pm.

The Compost Giveaway event was scheduled for Saturday, July 15, at City Hall, but due to the heat, the city will be canceling the event.

The Sheriff's Department from June 12 to July 9 responded to 3,272 calls for service, made 246 reports, and 110 arrests. The Fire Department for the month of June responded to 486 medical aids, 13 structure fires, 11 vegetation fires, and 38 traffic collisions.

12. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)

Mayor Pro Tem Lilburn thanked city staff, police and fire for working the 4th of July parade. The parade was great, and everyone did an amazing job.

The Highland Senior Center will be hosting the Chamber of Commerce breakfast on July 12.

Mayor McCallon thanked Mayor Pro Tem Lilburn for filling in for him at the San Bernardino County Transportation Authority (SBCTA) meetings.

ANNOUNCEMENTS

None

CLOSED SESSION

None

ADJOURN

There being no further business, Mayor McCallon adjourned the meeting at 7:01 p.m. in memory of Bethany Ruth Bryan and Ashley Nicole Jones.

Submitted By:

Approved By:

Betty Hughes, MMC
City Clerk

Larry McCallon
Mayor