

**MINUTES
FINANCE/PERSONNEL SUBCOMMITTEE
OCTOBER 3, 2022**

CALL TO ORDER

The regular meeting of the Finance/Personnel Subcommittee of the City of Highland was called to order at 11:00 a.m. in the Upright Conference Room, 27215 Base Line, Highland, California.

ROLL CALL

Present: McCallon, Timmer
Absent: None

PUBLIC COMMENT

Received no public comment

ITEMS

1. Minutes – September 6, 2022 Meeting
 Approved the Minutes as submitted.

2. American Rescue Plan Act (ARPA) No. 1 – Update
 Finance/Personnel Subcommittee recommended any leftover funds from 1.5 Personal Protective Equipment (PPE) be moved over to 1.4 Prevention/Mitigation in Congregate Settings.

3. American Rescue Plan Act (ARPA) No. 2 – Use of Funds
 Finance/Personnel Subcommittee reviewed and approved the item to bring forward to the City Council for consideration.

4. Staff Reorganization/Succession Planning
 Finance/Personnel Subcommittee reviewed and approved the item to bring forward to the City Council for consideration to create three new employee positions; Assistant Director of Administrative Services, Deputy City Clerk and Senior Civil Engineer.

ADJOURN

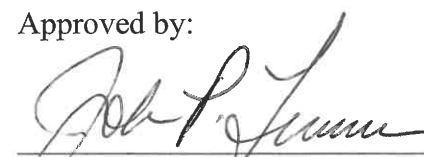
There being no further business, the meeting was adjourned at 11:17 a.m.

Submitted by:



Alondra Munoz, Deputy City Clerk

Approved by:



Subcommittee Member